

# LFA Board Minutes

## Lane Fire Authority & Santa Clara Fire

### Minutes for March 18<sup>th</sup>, 2021 Board Meeting

88050 Territorial Hwy., Veneta, OR

The regular board meetings for both Santa Clara Fire and Lane Fire Authority were called to order at 6:01 pm by board Presidents Russ Sirotek and Greg Deedon respectively. Both board meetings were held virtually.

#### Board Members Present:

Pete Holmes    Bill Clendenen    Ryan Walker    John Baxter    Greg Deedon  
Present in person   Present in person

Rod Graves    Susan Smith    Don Phillips    Russ Sirotek    Frank Taubenkrau  
present at 6:08 pm

#### Minutes, Treasurer's Report and Bills:

<b>Topic</b>	<b>February 2021 Board Minutes</b>
<b>Discussion</b>	
<b>Action taken</b>	Bill Clendenen made a motion to approve February 2021 board minutes, seconded by John Baxter. All ayes.

#### Treasurers Report:

Santa Clara Fire looks good and has already passed tax anticipation for the year.

Lane Fire Authority is currently down just over \$6,000 of the anticipated tax amount.

LFA has three resolutions tonight to bring funds from grants and conflagrations in to budget line items which will help balance out the numbers in those specific categories.

The Finance Committee has met several times working to complete the budget for next year. Next year's budget will be based on a worse-case scenario i.e., if the levy does not pass. There has been an immense amount of work put toward being the best steward of the districts tax dollars and living within our means.

The district just received the cost allocation for the dispatch bill – the total went down about \$8,000. A new formula, cost per call, has been developed.

**Recognition:** None

**Correspondence:** None

**Promotions:** None

**Chiefs Report:**

The Covid level is at moderate level in Lane County and projected to drop to low as more vaccines become available. Some restrictions have been lowered.

Within LFA stations, district personnel do not need to wear a mask. Protocol for PPE has not changed.

LFA is at 91% of all district people being vaccinated with the first dose. 87.6% have received their second vaccine, seven people have declined being vaccinated.

Eugene Springfield Fire has been assisting with covid vaccine clinics and have reached out to see if LFA has interest in assisting with the clinics.

LFA expects two California conflagration payments. It will probably be closer to the end of the fiscal year before they are received.

LCSO has expressed interest in the Badger Tower. Partnering with LCSO could be helpful in several ways and Chief Borland is willing to negotiate what that might look like i.e., improvements to the site.

Junction City Fire is going to be dispatched through Central Lane Communications beginning April 1<sup>st</sup>. Chief Borland feels this is a great move because the districts will be working off the same dispatch.

The Awards Banquet will be different this year. Shifts will each have their own gathering with the district buying dinner. Everyone will be able to watch virtually and those wishing to will be able to have “watch parties”. Chief Borland and AC Wood will make rounds to each shift party to hand out awards.

<b>Topic</b>	<b>Santa Clara Station Access</b>
<b>Discussion</b>	Past Santa Clara Chief Skip Smith would like access to SCF stations so he can go through the historical files. AC Wood will make plans to give Skip access to the stations.
<b>Action taken</b>	Rod Graves made a motion to give Skip Smith access to SCF historical files, seconded by Frank Taubenkrau. All ayes.

**Grant Updates** – With regard to defibrillators, Bill Potterf explained that the E series is no longer maintained. New X Series defibrillators are \$35,500 each. Originally, it was thought that the cost of new defibrillators would be covered by a grant with the district not spending any “out of pocket” money. The grant request was turned down and LFA will need to return them

The FMAG grant for the Holiday Farm Fire will amount to about \$3,600.

Chief Wood is working on a grant for the Lucas tool.

Work is still being done on putting various software on board member I pads

A grant has been submitted to the state to replace all district 1” forestry hose and couplers in order to work more efficiently with other departments.

A grant has also been applied for to help cover the cost of district mowing, station cleaning etc.

<b>Topic</b>	<b>Santa Clara Purchase of X-series defibrillators</b>
<b>Discussion</b>	Discussion was held regarding the need for defibrillators with new technology. What the district has and what is needed was discussed.
<b>Action taken</b>	Frank Taubenkrau made a motion to purchase 2 X series defibrillators to be paid for from the SCF Capital Reserve Fund., seconded by Rod Graves. All ayes.

**IAFF:** Bill Potterf reported that the new hire Josh, is working out great.

The first joint labor meeting in a number of years was held – the meeting was positive.

**Old Business:**

<b>Topic</b>	<b>LFA Resolution 2020-21-08 Accept Revenue &amp; Authorize Expenditures &amp; Transfers for 2020 Conflagrations</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. Chief Borland read the resolution aloud.
<b>Action taken</b>	Bill Clendenen made a motion to approve resolution 2020-21-08, seconded by Pete Holmes. All ayes

<b>Topic</b>	<b>LFA Resolution 2020-21-09 Authorizing Appropriation &amp; Expenditure of FEMA Grant Funds For a New Type 1 Engine Company</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. Chief Borland read the resolution aloud.
<b>Action taken</b>	Bill Clendenen made a motion to approve resolution 2020-21-09, seconded by Pete Holmes. All ayes

<b>Topic</b>	<b>LFA Resolution 2020-21-10 Appropriation and Expenditure of Private Grant Funds For Air Monitoring and Health and Safety</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. Chief Borland read the resolution aloud.
<b>Action taken</b>	Bill Clendenen made a motion to approve resolution 2020-21-10, seconded by John Baxter. All ayes
<b>Topic</b>	<b>LFA and SCF Budget Calendar for Fiscal Year 2021-2022</b>
<b>Discussion</b>	All board members previously received a copy of the proposed budget calendar.

<b>Action taken</b>	LFA John Baxter made a motion to approve the 2021-22 budget calendar, Bill Clendenen seconded. All ayes SCF Frank Taubenkrau made a motion to approve the 2021-22 budget calendar, seconded by Rod Graves. All ayes
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<b>Topic</b>	<b>Station 108 Lease Agreement</b>
<b>Discussion</b>	All board members previously received a copy of the proposed lease agreement. The district attorney reviewed the agreement and gave approval. Discussion was held regarding terms of the lease.
<b>Action taken</b>	John Baxter made a motion to approve the lease as written with Chief Borland as the signature on the lease, Pete Holmes seconded. All ayes.

**Levy** - The levy measure number is 20-320. Signs are being made, there will be information on socialmedia and a rally is planned after ballots are mailed.

**Defibrillators**- A request was made to negotiate with Zoll for buying additional defibrillators. BillPotterf has been negotiating with Zoll and will try again. Bill Clendenen expressed thanks to Santa Clara Fire for purchasing 2 defibrillators.

There being no further business, the regular business meetings of Lane Fire Authority And Santa ClaraFire were adjourned by board president's Greg Deedon and Russ Sirotek, respectively at 7:23 pm.