

# **LFA Board Minutes**

## **Lane Fire Authority & Santa Clara Fire**

**Minutes for April 16th, 2020 Board and Budget Meeting**  
 88050 Territorial Hwy., Veneta

The regular board meeting for Lane Fire Authority was called to order at 6:08 p.m. by board president Greg Deedon.

**Board Members Present:**

<input checked="" type="checkbox"/> Pete Holmes Deedon	<input checked="" type="checkbox"/> Bill Clendenen	<input checked="" type="checkbox"/> Ryan Walker	<input checked="" type="checkbox"/> John Baxter	<input checked="" type="checkbox"/> Greg
Rod Graves Taubenkrau By virtual meeting Arrived 6:28 pm	<input checked="" type="checkbox"/> Susan Smith By virtual meeting	Don Phillips By virtual meeting	Russ Sirotek	Frank

**Minutes, Treasurer’s Report and Bills:**

<b>Topic</b>	<b>March 2020 Board Minutes</b>
<b>Discussion</b>	March board minutes were approved
<b>Action taken</b>	LFA - Motion made by John Baxter and seconded by Pete Holmes to approve March board minutes. Motion carried –all ayes.

There were no questions regarding the treasurer’s report. Potentially, LFA will need to do a supplemental budget in order to move money around to cover possible overages in overtime. Currently 76.4% of the overtime budget has been used.

**Correspondence:**

None

**Chief’s Report**

**Covid Update** - Chief Borland gave an update on what the district is doing regarding Covid precautions. There have been no contact exposures that we are aware of and protocols have been adjusted and updated as needed. With regard to PPE we are doing pretty well – we just received 1,800 N95 masks from the county.

All staff members/crews answer specific questions and have their temperatures taken at least once daily.

All public classes and the spring recruit class have been suspended.

**Burning** – There were a couple of out of control burns today caused by escaped burn pile fires

Oregon Health Authority asked people to voluntarily not burn due to respiratory COVID issues. LRAPA declared a burn ban last week however, the ban was rescinded early this week.

**Public Comment:**

None

**Volunteer Association Input:**

None

**The regular board meeting for Santa Clara Fire was called to order at 6:21 p.m. by board president Russ Sirotek.**

**New Business:**

<b>Topic</b>	<b>LFA Appoint Budget Chairperson for FY 2020-21</b>
<b>Discussion</b>	
<b>Action taken</b>	Pete Holmes nominated John Baxter for budget chairperson, seconded by. Ryan Walker. All ayes.

<b>Topic</b>	<b>SCF Appoint Budget Members for FY 2020-21</b>
<b>Discussion</b>	
<b>Action taken</b>	Russ Sirotek asked for a vote to appoint John Cougill, Harlow Meno, Cyndy Meno and Les Johnson as budget committee members for the 2020-21 FY. All ayes.

<b>Topic</b>	<b>SCF Appoint Budget Chairperson for FY 2020-21</b>
<b>Discussion</b>	Russ Sirotek made a motion to appoint Cyndy Meno as budget committee chairperson. Because the budget committee chairperson will need to sign a resolution the nomination was reconsidered.

<b>Action taken</b>	Russ Sirotek made a motion to appoint Frank Taubenkrau budget chairperson, seconded by Rod Graves. All ayes.
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### **Santa Clara Fire Budget Committee Meeting**

The Santa Clara Fire Budget Committee Meeting was convened at 6:27 by committee chair Frank Taubenkrau.

### **Santa Clara Fire Budget Committee Members (all present by phone)**

Les Johnson

John Cougill

Cyndy Meno

Harlow Meno

All board and budget committee members previously received a copy of budgets for Santa Clara Fire and Lane Fire Authority

### **Lane Fire Authority 2020-21 Budget Presentation**

Lane Fire Authority budget committee chair John Baxter opened the budget committee meeting at 6:27 pm

Chief Borland delivered the budget message for fiscal year 2020-21. Details were reviewed in each budget category. Questions were asked and answered.

<b>Topic</b>	<b>LFA 2020-21 Budget Resolution Number 1 Proposing the Budget and Adopting the Tax Rate Levy</b>
<b>Discussion</b>	John Baxter, budget chair, read aloud resolution Number 1
<b>Action taken</b>	Motion made by Pete Holmes to adopt Budget Resolution Number 1, seconded by Ryan Walker. All ayes

### **Santa Clara Fire 2020-21 Budget Presentation**

Chief Borland delivered the Santa Clara Fire budget message for fiscal year 2020-21. Details were reviewed in each budget category. Questions were asked and answered.

<b>Topic</b>	<b>SCF 2020-21 Budget Resolution Number 1 Proposing the Budget and Adopting the Tax Rate Levy</b>
<b>Discussion</b>	Budget chair Frank Taubenkrau read aloud resolution Number 1.
<b>Action Taken</b>	Motion to adopt SCF Resolution Number 1 budget and tax rate levy made by Rod Graves, seconded by Don Phillips. Motion carried - all ayes.

**Frank Taubenkrau, budget committee chair, adjourned the SCF Budget Committee Meeting at 7:51 pm**

**Board President Russ Sirotek reconvened the SCF Regular Board Meeting at 7:51 pm**

**John Baxter, budget committee chair, adjourned the LFA budget committee**

**meeting at 7:51 pm Board President Greg Deedon reconvened the LFA regular**

**board meeting at 7:51 pm**

**Old Business:**

<b>Topic</b>	<b>FireMed Program</b>
<b>Discussion</b>	Chief Borland received and reviewed the proposed contract with LifeFlight for FireMed and is satisfied with the written contract.
<b>Action Taken</b>	Pete Holmes made a motion to approve Chief Borland signing the Life Flight contract, seconded by John Baxter. All ayes.

**Adjourn:**

There being no further business, the regular business meetings of Lane Fire Authority and Santa Clara Fire were adjourned by respective board presidents at 7:54 pm.

**NEXT REGULAR BOARD MEETING: May 21st 6:00 p.m.**  
**LOCATION: 88050 Territorial Hwy., Veneta, OR**