

Lane Fire Authority & Santa Clara Fire
Minutes for August 16th, 2022
Board Meeting & Budget Hearing
88050 Territorial Rd., Veneta, OR

The regular board meetings for Santa Clara Fire and Lane Fire Authority were called to order by Lane Fire Authority Board-President Greg Deedon at 1:00 pm and Santa Clara Board President Russ Sirotek at 1:02 pm. Both meetings were held virtually and in person.

Board Members Present:

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| <input checked="" type="checkbox"/> Pete Holmes
In person | <input type="checkbox"/> Bill Clendenen
Virtually | <input checked="" type="checkbox"/> Ryan Walker
In person | <input checked="" type="checkbox"/> John Baxter
In person | <input type="checkbox"/> Greg Deedon
Virtually |
| <input checked="" type="checkbox"/> Rod Graves
Virtually | <input checked="" type="checkbox"/> Susan Smith
Virtually | <input checked="" type="checkbox"/> Don Phillips
Virtually | <input checked="" type="checkbox"/> Russ Sirotek
Virtually | <input type="checkbox"/> Frank Taubenkrau |

Minutes, Treasurer’s Report and Bills:

Topic	July 2022 Board Minutes
Discussion	
Action taken	John Baxter made a motion to approve July 2022 board minutes, seconded by Ryan Walker. All ayes.

Treasurers Report:

There are several line items in the profit & loss that are paid for at the beginning of the new fiscal year. They electronic communications, Image Trend etc.

Gas prices appear to be holding or coming down slightly.

The District is beginning to receive CCO money. Currently, there are seven signed contracts.

District auditors discovered a typo on Santa Clara Budget Resolution 2021-2022 2. The capital outlay amount was omitted however the total amount was correct. The correction has been made and the corrected resolution will be adopted under old business tonight.

The TAN paperwork is ready and will be signed later this meeting.

Correspondence: None

Promotions/Recognition: None

Chiefs Report:

Our three new hires started August 8th, the training division put together a two- week academy so they can be oriented to district programs, payroll, Image Trend, etc. The second week of the academy will review EMS skills and protocols, patient charting and their 3rd ride.

The three new medic chassis are at Braun – we are probably looking at a late September early or October delivery. Radios for the new units are proving difficult to get.

The district sent Heavy Brush 101 with Nathan Brown, Casey Pape and Brandon Hart. They were the first task force out this year with a pre-position in Klamath County in anticipation of a lightning event. From there the task force was bumped to Deschutes County, then deployed to Maupin – they were out for eight days.

There are currently no deployments in the state. However, it looks like there is a significant lightning event beginning tomorrow in southern Oregon.

Brian Sayles has officially accepted the position of Fire Marshal and will begin the transition before Dean retires in December. He will also be staffing Medic 101 once he returns from an injury.

Rod Smith's celebration of life will be here (Station 101) Saturday the 20th.

The Finance Committee is beginning to talk about the "extra" ARPA funds and the remainder of the Banner loan funds. These funds will be used for Capital projects. Chief Borland approved the purchase of three additional Lucas devices for engine 101, 115, and the squad at 116.

The Oregon paid family medical leave act is a new program through the state to insure people are covered with sick leave. Currently there are more questions than answers about this program.

Occasionally there has been significant "wall time" waiting for patients to be admitted. South Lane will begin charging the hospitals \$400 an hour on any wait longer than 30 minutes. Chief Borland, Captain Douglass & AC Wood will be meeting tomorrow to extract data before a decision is made.

Captain Douglass filed an EMTOLA violation against McKenzie Willamette.

Fire Defense Board will be at Station 101 this Thursday.

Grant Updates-

- AC Wood is continuing to work on closing out the FEMA grants
- The FEMA Grant request for next year will be for air-packs. Several manufacturers will visit the station to review their gear, options etc. Some options are quite expensive
- A new grant offer for hazardous mitigation is out....a significant amount of money is available to those who qualify
- Legal issue regarding drug company that is required to pay funds to entities that used the drug. The district should not expect much, if any at all
- The three I Pads have been received courtesy of a grant from OHA.

Chief Borland noted that next years audit will be a Federal audit in addition in addition to the regular audit. This is due to the amount of federal grant funds the district has received.

IAFF: None

Maintenance Report:

- Captain Nelson the chassis for the brush truck is on its way to White City to have the box installed.
- One of the AC units is know longer working- it is very expensive to replace. The unit has been ordered.
- SCF pavement and striping may not happen this year. An RFP is still being worked on. Chief Borland feels the best route for an RFP is to send it to the District attorney.
- Fencing at SCF will also be an RFP process.

Public Comment: None

Volunteer Association:

Mark Peabody thanked the Chiefs for the grant money that enabled volunteers to sign-up for week-end shifts and be paid. In the future, the Association would like to see the district set funds aside to augment shifts.

- The Association began a program to augment gym memberships.
- Two scholarships were awarded for volunteers working towards their EMT.
- Door prizes are now being purchased for items the district does not supply.
- Two softball games with ODF were organized. LFA won for the first time in quite a few years.
- The association would like to plant a tree in honor of Rod Smith.
- A former volunteer who has medical issues was helped by Association members recently.

Best Practices:

Topic	Volunteer Benefits Program A 4.4 6
Discussion	Chief Borland asked for feed-back on the proposed changes to the volunteer benefit program A 4.4 6. There was no feed-back.
Action taken	John Baxter made a motion to approve the changes as shown, seconded by Ryan Walker. All ayes.

New Business:

Topic	LFA Resolution 2022-2023 1 Tax Anticipation Note
Discussion	All board members previously received a copy of resolution 2022-2023 1.
Action taken	John Baxter made a motion to adopt the resolution, seconded by Pete Holmes. All ayes.

Old Business:

Topic	Repeal Ordinance 07-27-10-01 and Adopt Cost Based Fees for Services Provided (Second Reading)
Discussion	Board members previously received a copy of the Ordinance.
Action taken	John Baxter made a motion to adopt ordinance 07-27-22-01, seconded by Pete Holmes. All ayes.

Topic	SCF Resolution 2021-2022 Number 2 READOPTING Resolution with Correction
Discussion	Due to a typo on the original resolution (discovered by auditors), the resolution needs to be re-adopted with the correction (the Capital Outlay amount of \$450,000)
Action taken	Rod Graves made a motion to adopt the resolution, seconded by Susan Smith. All ayes.

LCSO is now using Station 117.

Captain Megan Gray is working on updating the resident program.

AC Wood will be attending the OSHA Conference in September.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 1:46 pm by board-presidents, Greg Deedon (LFA) and President Russ Sirotek (SCF).

NEXT REGULAR BOARD MEETING: September 20th 1:00 PM

LOCATION: Station 116 and virtually

