

Lane Fire Authority & Santa Clara Fire

Minutes for May 20th, 2021 Board and Budget Meeting 88050 Territorial Hwy., Veneta, OR

The regular board meetings for both Santa Clara Fire and Lane Fire Authority were called to order at 6:06 pm by board Presidents Russ Sirotek and Greg Deedon respectively. Lane Fire Authority also held its annual budget meeting. Both meetings were held virtually and in person.

Board Members Present:

Pete Holmes Present in person Bill Clendenen By virtual meeting Ryan Walker Present in person John Baxter Present in person Greg Deedon By virtual meeting

Rod Graves By virtual meeting Susan Smith By virtual meeting Don Phillips By virtual meeting Russ Sirotek By virtual meeting Frank Taubenkrau By virtual meeting

Minutes, Treasurer's Report and Bills:

Topic	April 2021 Board Minutes
Discussion	
Action taken	John Baxter made a motion to approve April 2021 board minutes, seconded by Bill Clendenen. All ayes.

Treasurers Report:

Resolution for SCF's portion of the grant engine will be brought into the budget by resolution at the June board meeting.

The first of the California deployment money has been received in the amount of 29,000.

LFA has received a GEMT payment of \$67,000.

After reviewing incoming revenue, there will be additional resolutions to disperse the money to correct line items.

LFA has passed the anticipated ad valorem taxes for the year.

Transport is at \$1,650,000 for the year which passes projected revenue.

Covid has made budgeting for the year very difficult.

Correspondence: None

Promotions: Mark Peabody was promoted to FFI

Chiefs Report:

Urban Reserves Agreement – This is a set aside by the City of Eugene for future annexation into the urban growth boundary. This is part of the state and county process. None of the properties will change districts until they are actually annexed in. It will be 2032 before the listed properties are annexed into Eugene. Chief Borland has sent the agreement to Local Government Law for review.

Because Local Government Law works with both LFA and Eugene Springfield Fire, a waiver stating LGL will represent LFA with regard to urban reserves was signed by Chief Borland. The city of Eugene is waiving their right with LGL.

General Service Maintenance Position – advertised the deadline for applications is tomorrow by 5 pm.

Levy – with the passage of the levy we will be adding the full-time position at 101. The process has started i.e., back ground investigation, driving record etc. schedule rotation will be worked out to get these folks on board. The goal is to have them hired by the first of July

GEMT - \$67,000 has been netted after all fees have been paid. This money will go towards helping out with Covid line items.

We've been in the program for several years. The State is rolling out a similar type program for Coordinated Care and Managed Care at the first of the year. This could be a significant source of funds for LFA. ore information will be coming.

Badger Tower – LFA is out but is still the lease holder. LCSO is definitely interested in taking over the tower. This will probably be in the transition process for a while.

Covid – Restrictions are relaxing. LFA has not officially made any changes re personnel. The planned vaccine clinic to be held at Station 101 was cancelled due to a lack of the vaccine and will potentially be rescheduled on a smaller scale.

Airport Credentialing – All required LFA personnel have completed the process.

Fire Season – The State Fire Defense Board is not forecasting a very good fire season. The State Fire Marchs is getting prepped for mobilization and are in the process of hiring a liaison. Staffing and capabilities at the county level.

New Engine – LFA personnel just met with Pierce to determine details on shelving, the cab etc. LFA can expect to receive the engine in February.

Covid Funding - After the district learned that Covid funds would not be coming in the amount anticipated, AC Wood wrote to a number of people, congressmen, senators, state representatives, etc. to complain about the process of awarding funding. AC Wood heard back from Representative Paul Holvey's office.

Rep Holvey is involved in the American Rescue Plan Act. LFA has applied for funding for another CPR machine, an ambulance and a brush rig. Paul Holvey's office put LFA's name in the hat for funding. From Holvey's office it goes to the federal level and they will decide on disbursement. It is not known what if anything will be awarded to LFA.

Website Addition - A proposed addition for board member documents would be to have a link to a board member only page on the LFA website. The page would be password protected and would have all board documents so members can follow along. A template of how it would look online was shown.

Board Meeting at SCF- Chief Borland asked board members if they were ready to begin meeting at Station 116 at the end of each quarter again as Covid restrictions are relaxing. Chief does not see Zoom meetings going away. Chief Borland will leave the decision up to SCF Board members (primarily).

SCF Fire Hydrants -AC Wood and Lt. Nelson had a meeting scheduled with EWEB and the SC waterboard to determine what district responsibility is. Contracts from 1984 (LRFR) and 1992 (SCF) were found but because the contracts are so old they need to be revisited. Due to technical difficulties the Zoom meeting will be rescheduled.

IAFF: Bill Potterf thanked Local 851 and Mike Caven for their support with levy signs. The passage of the levy has really boosted morale. The four new monitors purchased by Santa Clara as well as the Lucas devices are in service.

Public Comment: A member of the district that lives next to the Fire Station and house in Walton voiced concerns about her perception of the noise level. Chief Borland offered to meet with the individual in a more appropriate setting but that was declined.

Volunteer Association: No input

Best Practices: None

Topic	Lane Fire Authority Resolution 12 Accepting Funds from Santa Clara Fire to LFA
Discussion	Chief Borland read the resolution aloud regarding funds for the non-federal share of the AFG grant engine in the amount of \$64,505.07
Action taken	John Baxter made a motion to accept Resolution 12 as read. Seconded by Ryan Walker. All ayes.

The regular business meeting of Lane Fire Authority was recessed at 6:53

LFA Budget Committee Meeting (Second Meeting)

The Second Budget Committee Meeting of Lane Fire Authority was opened at 6:54 p.m. by Budget Committee Chair Ryan Walker.

Lane Fire Authority Budget Committee Members

- Jane Austin Present in person Larry von Moos Present in person Curt Wilson Present virtually Dave Lorenz Present virtually

Topic	Lane Fire Authority Motion to Approve 2021-22 Budget With Levy
Discussion	All board and budget members previously received a copy of the budget (with levy funding). Chief Borland presented the 2021-22 Lane Fire Authority budget detailing the categories that changed with the passage of the levy.
Action taken	John Baxter made a motion to approve the 2021-22 budget, seconded by Pete Holmes. All ayes.

Topic	LFA Resolution Number 11 Proposing the budget and Adopting the Tax Rate Levy
Discussion	Chief Borland read aloud resolution 11.
Action Taken	Motion to approve Resolution 11 made by John Baxter, seconded by Pete Holmes. All ayes.

Ryan Walker adjourned the 2021-22 Lane Fire Authority Budget Committee Meeting at 7:12 pm.

Other:

Tax Anticipation Note and Loan- The district is still in the process of securing a Tax Anticipation Note.

Chief Borland is moving forward with a Banner Bank loan to include the remaining balance of the previous loan (last payment will be January 2022) and an add \$600,000 for the purpose of purchasing a couple of medic units. LFA would not be locked into a specific loan amount but will be able to draw on funds as needed.

Medic Unit – The district would like to make change in medic unit chassis but the one we would like to use is unavailable until after the first of 2022.

Braun can do a remount on a brand new E450 chassis they have in stock with a 90 day turn around. The remount would not be paid for until LFA takes delivery.

Chief Borland would also like to get going on the specs for a new unit.

California Deployment Payment – LFA is waiting for the 2nd California deployment payment of \$198,000. Chief Borland does not expect to see the payment until July.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 7:25 pm. by respective presidents.

NEXT REGULAR BOARD MEETING: June 17th, 2021 6:00 PM

LOCATION: In Person and Virtually at Station 101

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