

**Lane Fire Authority & Santa Clara Fire**  
**Minutes for June 20th, 2023 Board Meeting**  
3939 River Road, Eugene, OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order by Lane Fire Authority Board President Greg Deedon at 1:02 pm and Santa Clara Board President Russ Sirotek at 1:02 pm. Both meetings were held virtually and in person.

**Board Members Present:**

Pete Holmes    Bill Clendenen    Ryan Walker    John Baxter    Greg Deedon  
In person                      Virtually                      In person                      In person                      In person

Rod Graves    Susan Smith    Don Phillips    Russ Sirotek    Frank Taubenkrau  
In Person                      In Person                      In person                      In Person                      In Person

**Minutes, Treasurer’s Report and Bills:**

<b>Topic</b>	<b>May 2023 Board Minutes</b>
<b>Discussion</b>	Board minutes were previously sent to all board members.
<b>Action taken</b>	John Baxter made a motion to approve the April 2023 board minutes, seconded by Pete Holmes. All ayes.

**Treasurers Report:**

It looks like LFA will come in under budget for the year.  
Debt Service will be brought back into balance with contingency funds.  
Working on getting all bills paid before the end of the fiscal year.  
Board members will receive an updated end of year profit & loss.

**Correspondence:** None

**Promotions:** None

**Chief’s Report:**

There are ten graduates from the spring 2023 Recruit Academy. Currently there are 8 applications that have been handed out for fall academy.

Chief Borland just signed the 2023 contract between ODF & LFA for weekend tender standby drivers for ODF.

Fire season is here. ODF went into fire season two weeks ago.

An LFA crew went on the first conflagration of the season in Umatilla County. Fire season does not look good this year.

LFA received a grant from the Oregon State Fire Marshalls Office for additional personnel-which will help bolster the crews. There have already been a couple of escaped fires around the district as well as the larger 7K Fire in the Alma work-camp area.

The Oregon Country Fair will be in full swing the second week end of July-the district will upstaff for the fair.

Depositions for the Holiday Farm Fire have been put on hold at least through the summer months.

The new 1" hose has been changed over to pipe thread The district will be disposing of the old hose. OCF may be interested or it could be sold on GovDeals.

Multiple districts, along with LCSO, are discussing LCSO tweaking their response policies within a given set of circumstances requiring a medical response. The purpose is to provide safety for all agencies.

Chief Borland, along with others have been discussing regionalization of the physician advisor. Nothing has been decided.

Medic 101 has been going well. In next year's budget, the district allowed for a Training Lieutenant position which will include certain training duties. This will happen in September with Kavi Taraka being promoted to Training Lt.

Maintenance & Logistics will be advertising for a general service Maintenance person to replace Danny Koffler. In the interim, Don Culy has agreed to return and help. Don worked in the Maintenance Department before his retirement. Brandon Hart will help out several hours a week.

Internal and external applications for Resident Trainee positions are being accepted. Station 116 will be filling one vacant position and Station 101 will be adding three positions. The two station programs will mirror each other.

The Station 109 office is being painted, will get new desks and air conditioning. Hopefully, at times, staff will be able to work at the station to help mitigate calls.

Beginning July 1st, the State Fire Marshals Office will become their own division-they will no longer be part of the State Police Division.

**IAFF:**

Bill reported that crews have been very busy with covering vacations, 4<sup>th</sup> of July Rodeo and the Country Fair.

Congratulations to Kavi for his promotion.

**Maintenance:**

The fence project at St 116 is on hold for now.

Parking lot stripes will be done this summer.

**Public Comment:** None

**Volunteer Association:** None

**Best Practices:** None

**New Business:**

Presidents Deedon and Sirotek opened respective 2022-23 Budget Hearings at 1:33pm.

<b>Topic</b>	<b>LFA Resolution 2022-2023-05 Adopt the Budget &amp; Make Appropriations</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. Chief Borland read the resolution aloud.
<b>Action taken</b>	John Baxter made a motion to approve resolution 2022-2023-05, seconded by Pete Holmes. All ayes.

<b>Topic</b>	<b>SCF Resolution 2022-2023-03 Adopt the Budget &amp; Make Appropriations</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. Chief Borland read the resolution aloud.
<b>Action taken</b>	Rod Graves made a motion to approve the resolution, seconded by Susan Smith. All ayes.

Budget hearings were closed at 1:41 pm.

<b>Topic</b>	<b>LFA Resolution 2022-2023-06 Transfer Funds from General Fund Contingency to Materials &amp; Services &amp; Debt Services</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. The resolution was read aloud by Chief Borland. No discussion.
<b>Action taken</b>	Pete Holmes made a motion to approve the resolution, seconded by John Baxter. All ayes.

<b>Topic</b>	<b>LFA Resolution 2022-2023-07 Tax Anticipation Note</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. No discussion
<b>Action taken</b>	John Baxter made a motion to approve the resolution, seconded by Pete Holmes. All ayes.

<b>Topic</b>	<b>SCF Resolution 2022-2023-04 Approving Transfer of Funds from General Fund to Capital Reserve Fund</b>
<b>Discussion</b>	Board members previously received a copy of the resolution. No discussion.
<b>Action taken</b>	Don Phillips made a motion to approve the resolution, seconded by Susan Smith. All ayes.

Mid Valley Ambulance has decided to continue for the next year or two. They are now without a building and have reached out to Chief Borland to see about the possibility of leasing Station 117. Santa Clara board members would like Chief Borland to move forward.

**Old Business:**

All board members previously received a copy of the draft agreement for the Spencer Creek property. Unless there are objections, Chief Borland will keep moving forward with the property purchase. There were no objections.

**OTHER:**

Board members were asked to complete their Fire Med applications and turn them no later than the 22<sup>nd</sup>.

President Deedon spoke to George Dunkel with SDAO about a 360 chief's evaluation and will send previous evaluation information to board members. Evaluation questions vary depending on the group being addressed.

The regular board meetings for Lane Fire Authority and Santa Clara Fire were adjourned at 1:50 pm by board presidents Greg Deedon and Russ Sirotek respectively.

**NEXT REGULAR BOARD MEETING: July 18<sup>th</sup> at 1:00 PM**

**LOCATION:** 88050 Territorial Rd., Veneta, OR