Lane Fire Authority & Santa Clara Fire Protection District Minutes for March 19th, 2024 Board Meeting

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3939 River Rd, Eugene, OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire Protection District were called to order by Lane Fire Authority Board President Pete Holmes at 1:02 pm and Santa Clara Fire Protection District Board President Russ Sirotek at 1:02 pm. Both meetings were held virtually and in person.

Board Members Present:

Pete Holmes	Bill Clendenen	Ryan Walker	John Baxter	Greg Deedon
Rod Graves	Susan Smith	Don Phillips	Russ Sirotek	Mike Dennis

Minutes, Treasurer's Report and Bills:

Торіс	LFA December 19 th Regular Board Meeting Minutes LFA December 28 th Special Board Meeting
Discussion	Board minutes were previously sent to all board members. SCF & LFA did not approve
	February board minutes during the March board meeting.
Action	LFA – Greg Deedon made a motion to approve both board meeting minutes, seconded
taken	by Ryan Walker. All ayes.

Treasurers Report:

Profit and Loss is looking good – there were no questions.

LFA & SCFD have both received another tax deposit. SCFD has now exceeded expected tax revenue.

The Budget and Finance Committee is meeting approximately every week to work on next year's budget development.

Chief Borland is considering a "sinking" Capital Reserve fund be added to the 2024-25 budget.

A proposal of standing up another day car at Station 115 is being considered. The purpose would be to give some relief to Stations 115 and 113.

A full time Public Education position has been added to the 2024-25 budget. This would help with homeowner assessments, fuel mitigation, CPR & first aid classes, etc.

The one-half time Recruit Coordinator position will be eliminated from the 2024-25 budget. The money from the position will be absorbed into the Pub Ed position. Training will do recruiting.

The OSFM grant offering of \$35,000 for summer help has been applied for. Because LFA will most likely not receive the grant next year, Chief Borland added \$35,000 to the budget. The additional help in the summer has helped immensely.

The Budget and Finance Committee has also been dialing down on District projects, keeping in mind mission critical projects while still moving forward.

Chief Borland signed the amended IGA for dispatch services in the amount of \$331,740 for the current fiscal year.

Chief Borland is projecting approximately a 2.5 million dollar carry over this year.

Correspondence:

None

Promotions:

None

Chief's Report:

The newest member of the LFA line team, Hayley Evans, will begin April 1st. During the first week she will participate is a one-week orientation.

With regard to Alvadore Station 112 and the DEQ, the public comment period closed with no responses from station neighbors. The next step is DEQ issuing a "no further action" letter.

There is no time estimate on when LFA might receive the OSFM Type 3. SCBA bracket and bottle hole adjustments are being made. A rear step modification has been made as well.

Engine 109 is at Hughes due to an issue with the gen set off the old unit not adapting to the new transmission. Hughes is looking into options to correct the issue.

Chief Caven (ESF) and Chief Borland will be discussing a more consistent auto aid agreement with Goshen-Pleasant Hill Fire and McKenzie Fire. The plan is to use the LFA-ESF auto-aid agreement as a model. Most likely there will also be some discussion about the 115 Santa Clara auto aid area.

The District is trying an Qwl System which is an all-in-one 360 web camera, microphone & speaker. It enhances hybrid meetings by allowing remote and in-room participants to engage fully with each other. If it works, the sound system system will be purchased for Stations 116, 115 and 101. The cost will be much less than originally thought.

AC Wood has completed the SCBA grant for \$997,000.

AC Wood has been working with the company hired to develop a strategic plan for the District. Board members will soon be receiving a questionnaire from the company. AC Wood will send a survey to LFA members at a later date.

IAFF:

Welcome aboard Hayley Evans our newest team member.

Thanks to Chief Borland and Captain Douglass for the potential additional medic unit.

Bill has moved to his new position as Quartermaster in Maintenance and Logistics.

Thankyou Kristin for being such a hard worker.

Maintenance:

Captain Nelson is trying to get the RFP for paving completed.

Working on a quote for new lights at St 116 which will enhance the ability of cameras to pick up activity.

Station 116 now has wi-fi upstairs and down stairs and new wireless routers.

Considering putting a fence around the propane tank at Station 117 because the remote device that reads the tank level keeps being stolen.

Public Comment:

None

Volunteer Association:

None

Revised Budget Calendar

Торіс	LFA Budget Calendar for Fiscal Year 2024-2025
Discussion	Board members previously received a copy of the proposed revision to move the Board & Budget meeting to Thursday, May 23 th at 6 pm.
Action taken	Motion made by Greg Deedon to approve as presented, seconded by Ryan Walker. All ayes

Торіс	SCF Revised Budget Calendar for Fiscal Year 2024-2025	
Discussion	Board members previously received a copy of the proposed revision to move the Board & Budget meeting to Thursday, May 23 th at 6 pm.	
Action	Motion made by Rod Graves to approve as presented, seconded by Don Phillips. All	
taken	ayes	

Chief Borland asked SCF board members what they would like do with money set aside for Capital Outlay projects. Several ideas were put forth with no decisions made. Chief Borland stated there does not need to be an answer right away.

The current SCF .45 levy ends June 30th of 2025 - AC Wood proposed holding a May 1st vote for the next levy renewal.

AC Wood will have a report prepared by next board meeting re annexations. There have been 32 annexations from Santa Clara in the last 10 years.

Торіс	LFA Order Two New Medic Units
Discussion	New Ambulances are being considered now due to length build time and increasing cost. Braun has quoted a price \$320,000 for a new medic unit. The District's two newest units are already at 90,000 miles. Braun is predicting a 17 to 18-month time frame to complete a new unit. In that length of time, the newest medic units will be at approximately 200,000 miles. Two additional budget cycles will have been completed by that time, and money could be set aside to pay cash when the new units are completed. Chief Borland will plan on signing the build contract and placing the order so LFA can get into the build cycle. The contract to build will be through HGAC with Braun NorthStar.
Action	Motion made by Greg Deedon to approve a contract through HGAC with Braun
taken	NorthStar, seconded by Ryan Walker. All ayes

Call frequency, location, injury/unknown injury, type of call, blocking/ non-blocking MVA are several considerations to be made in order to make best use of district resources. The district will continue to look at highest and best use of resources.

Old Business:

None

The regular board meetings for Lane Fire Authority and Santa Clara Fire were adjourned by board Presidents Pete Holmes and Russ Sirotek at 1:59 pm.

NEXT REGULAR BOARD MEETING: April 16th at 1:00 PM LOCATION: 88050 Territorial Hwy