

# Lane Fire Authority & Santa Clara Fire

Minutes for July 19<sup>th</sup>, 2022

## Board Meeting

88050 Territorial Rd., Veneta, OR

The regular board meetings for Santa Clara Fire and Lane Fire Authority were called to order by Lane Fire Authority Board-President Ryan Walker and Santa Clara Board President Russ Sirotek at 6:02 pm. Both meetings were held virtually and in person.

### Board Members Present:

Pete Holmes    Bill Clendenen    Ryan Walker    John Baxter    Greg Deedon  
In person                      Virtually                      In person                      In person                      In person

Rod Graves    Susan Smith    Don Phillips    Russ Sirotek    Frank Taubenkrau  
Virtually                      Virtually                      Virtually                      Virtually                      Virtually

### Minutes, Treasurer's Report and Bills:

<b>Topic</b>	<b>June 2022 Board Minutes</b>
<b>Discussion</b>	Greg Deedon was listed as being in attendance but the box was not checked. The minutes will be corrected to reflect the attendance box is checked.
<b>Action taken</b>	John Baxter made a motion to approve June 2022 board minutes with the above correction, seconded by Pete Holmes. All ayes.

### BOARD OFFICER ELECTIONS for 2022-2023:

<b>Topic</b>	<b>LFA Board Officer Election President</b>
<b>Discussion</b>	Nominations for Board president were opened.
<b>Action taken</b>	Ryan Walker nominated Greg Deedon as Board President, seconded by Pete Holmes. All ayes.

Greg Deedon took over as LFA Board President at this time.

<b>Topic</b>	<b>LFA Board Officer Election Vice President</b>
<b>Discussion</b>	Nominations for Board Vice president were opened.
<b>Action taken</b>	Ryan Walker nominated Pete Holmes as Board Vice President, seconded by John Baxter. All ayes.

<b>Topic</b>	<b>LFA Board Officer Election Secretary</b>
<b>Discussion</b>	Nominations for Board Secretary were opened.
<b>Action taken</b>	Ryan Walker nominated John Baxter as Board Secretary, seconded by Pete Holmes. All ayes.

<b>Topic</b>	<b>SCF Board Officer Election President</b>
<b>Discussion</b>	Nominations for Board president were opened.
<b>Action taken</b>	Susan Smith nominated Russ Sirotek as Board President, seconded by Don Phillips. All ayes.

**Russ Sirotek remains SCF board president.**

<b>Topic</b>	<b>SCF Board Officer Election Vice President</b>
<b>Discussion</b>	Nominations for Board Vice president were opened.
<b>Action taken</b>	Don Phillips nominated Rod Graves as Board Vice President, seconded by Susan Smith. All ayes.

<b>Topic</b>	<b>SCF Board Officer Election Secretary</b>
<b>Discussion</b>	Nominations for Board Secretary were opened.
<b>Action taken</b>	Don Phillips nominated Frank Taubenkrau as Board Secretary, seconded by Susan Smith. All ayes.

**Treasurers Report:**

There has not been much activity since the final profit & loss.  
LFA Surpassed the transport revenue estimate by approximately \$108,000.  
LFA surpassed the property tax revenue prediction by eighty-thousand.  
Personnel Services ended at 99.6% of the budget which included a 27<sup>th</sup> payroll period.  
Materials & Services ended the year at 97% of budget  
Capital Outlay ended at 85.9% of the budgeted amount.

Chief Borland is continuing to work with Dave Ulbricht from SDAO to find a TAN lender.

**Correspondence:** None

**Promotions/Recognition:**

There were three promotions: Megan Gray was promoted to Battalion Captain, Diana Holmes to Engineer and Bee Brush to FFI

**Chiefs Report:**

Hiring Process for three new Engineer/Paramedics is nearly complete - the goal is an August 8<sup>th</sup> hiring date. The candidates are in the background process at this time.

The District has purchased a dedicated cell phone for C115 so whomever is on duty, can be contacted directly. Dispatch will be informed and given the number, see below:

Chief Borland discussed issues with cell phone failure during the Country Fair. The City of Veneta as well as OCF and Chief Borland contacted Verizon regarding the poor service. It was a fairly mild year for calls at the fair.

Two candidates are current volunteers at LFA, Bailey Hill and Blake Montague with Jake Lay coming from Eugene-Springfield Fire and a volunteer at LFA prior to that.

For the first time, the new hires will go through a two-week academy so they will be oriented with procedures, SOG's etc.

There will also be a forty-hour day shift engineer coming on board as a temporary assignment until Dean Chappell retires.

Captain Nelson has been working with Lane County to brush out several water sources, mostly in south battalion.

The district will be undergoing a State ambulance inspection.

#### **Grant Updates-**

- Chief Wood applied for a Rural Health Grant, the district will receive three I-pads.
- A grant in the amount of \$35,0000 for temporary staffing during wild land season was received. This grant will give the district flexibility.
- The AFG request for next year will be for SCBA. The district is trying to determine how many will be needed and which brands to look at. The grant is in process.
- State 762 grant program does the district want a Type 3 or 6? The chiefs are still debating. A kick-off meeting for the program will be coming soon.

#### **IAFF:**

Bill Potterf was not able to log on due to poor connection.

#### **Maintenance Report:**

Most of the parking lot at St 116 is in good repair however, there is a small area indicated on the handout that will need to be repaired. Captain Nelson feels he has a solid bid for the work. Schematics for two styles of catch basins were included in board information. Captain Nelson explained the differences between the two styles – the bid process will begin soon.

#### **Public Comment:**

Mark Boren reported that Scott Hollett has been named Chief of Oakridge Fire.

Information will be coming soon regarding Rod Smith's celebration of life.

**Volunteer Association:** None

**Best Practices:**

A tutorial on Cultural Diversity is available on the board webpage.

A copy of proposed changes in Policy A 4.6 Volunteer Benefits, is available on the board page and will be discussed during the August board meeting.

**New Business:**

<b>Topic</b>	<b>LFA Ordinance 07-19-22-01 Adopting Cost Based Fees for Services Provided</b>
<b>Discussion</b>	Board members previously received a copy of the above ordinance and fee schedule. Chief Borland read the first reading of the entire ordinance aloud A request was made by Chief Borland and board president Greg Deedon for public comment– there were no comments virtually, in person or written.
<b>Action taken</b>	The second reading of the ordinance will be at the August 16 <sup>th</sup> board meeting.

After reviewing fencing/gate placement diagrams another idea was put forth to run fencing straight from the northeast corner of the building to the north. This idea will be relayed to Captain Nelson for the big process.

Assistant Chief Wood reported that LCSO has a great deal of interest in using Station 117. They have received a two-year grant for a drug enforcement operation and will need a place for the crew to operate. Assistant Chief Wood will be working on details of any agreement reached.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 1.59 pm by board-presidents, Greg Deedon (LFA) and President Russ Sirotek (SCF).

**NEXT REGULAR BOARD MEETING: August 16th, 2022 1:00 PM**

**LOCATION: Station 101 and virtually**