

Lane Fire Authority & Santa Clara Fire

Minutes for June 17th, 2021 Board Meeting & Budget Hearing 88050 Territorial Hwy., Veneta, OR

The regular board meetings for Santa Clara Fire and Lane Fire Authority were called to order at 6:01 pm by Santa Clara Board President Russ Sirotek and Lane Fire Authority Board Vice-President Ryan Walker. Both boards held their annual budget meeting. Both meetings were held virtually and in person.

Board Members Present:

Pete Holmes Present in person Bill Clendenen Ryan Walker Present in person John Baxter Present in person Greg Deedon

Rod Graves Susan Smith Don Phillips By virtual meeting Russ Sirotek Frank Taubenkrau By virtual meeting

Minutes, Treasurer's Report and Bills:

Topic	May 2021 Board Minutes
Discussion	
Action taken	John Baxter made a motion to approve May 2021 board minutes, seconded by Pete Holmes. All ayes.

Treasurers Report:

There are a number of resolutions to read tonight which will bring the budget for the year to: 95.9% in personnel services, 95.9% in Materials & Services and 98.3% in Capital Outlay. LFA will be in budget for the year even with all the unreimbursed Covid expenditures.

Chief Borland feels it may be time to reestablish a Capital Reserve Fund for LFA in the near future.

The district needs to start putting away funds for the future.

Santa Clara surpassed their predicted tax revenue.

The district has surpassed transport predictions.

The district will be changing the maintenance tracking system.

Spending will be limited through the end of the year.

Correspondence: None

Promotions: Ben Adams was promoted to FFI.

Photos of Tom Bruvold and Don Culy are on the Honor Wall for 20 years of service.

The Volunteer Association will soon have photos of two past responders on the Memory Wall.

Chiefs Report: We have received election certifications - the elected board position folks will be sworn in at the July Board Meeting. Board Officers will be appointed at July's Board Meeting.

Topic	Lane Fire Authority & Santa Clara Fire Granting Permission for Chief Borland to sign Urban Reserves Agreement
Discussion	The Urban Reserves Agreement was sent to Local Government Law for review. Only one change was recommended - the date it takes effect. No additional changes were requested by board members and both boards would like Chief Borland to sign the agreement.
Action taken	LFA -John Baxter made a motion for Chief Borland be the authorized signer, seconded by Pete Holmes. All ayes. SCF – Rod Graves made a motion for Chief Borland be the authorized signer, seconded by Russ Sirotek. All ayes

Medic Unit - Was in a minor fender bender while trying to pull out of McKenzie Willamette Hospital exit. Information was exchanged between both parties. The medic unit suffered a small ding in the front bumper and will not be sent for repairs. This is the unit that was earmarked for a remount earlier in the year. The unit was taken to Braun last Friday. Chief Borland and others have met with Braun NW to discuss and plan the remount. The district will not be billed for the remount until delivery which will be after the new fiscal year begins. A 90-day turnaround is expected.

ODF Tender Contract – LFA supplies week-end tender operators for ODF. The contract is signed and in effect.

Oregon State Fire Marshall – There are a lot of changes happening at the legislative level. It is anticipated there will be a significant amount of money available for fuel mitigation. OSFM has also hired additional staff to act as liaisons between county chief's and the Fire Marshal's office.

If we get a fire that is not on ODF protected land - the fire defense board chief will be able to acquire air assets, the goal being to keep fires small. Historically, air assets won't happen until a conflagration is passed or signed.

Another big change in the state is pre-positioning resources if a significant event is coming, i.e., lightning.

This is all new so there may be a few bumps.

LFA is prepped and ready for mobilization.

Pack Testing is complete.

Our three new FF/Paramedic hires will officially be on board July 1. This will add a position at Station 101 24/7.

General Service Maintenance Position- This position was not filled. The position posting will be run again at a later date using different advertising venues.

Resident Program – Battalion Captains are planning a revamp of the resident program. This will be a 3-year program, including stipends, school tuition and clear expectations for the residents. Both internal and external residents will be sought; beginning with 3 this year living at 116 and responding (if they are able) on their non-shift days with a shift day at 115. Eventually there would also be 3 residents at 101.

Full size beds with new mattresses are planned for Station 101.

ODF and Alderwood Station – A summer crew from ODF will be staying at the Alderwood Station through-out fire season.

IAFF: Crews are staying busy. Three LCC students have been riding along and doing well. The Lucas Device has been used and is amazing. We would like to purchase another Lucas Device for a total of 3.

Bill thanked everyone that stepped up to participate in the vaccination clinics.

Public Comment: None

Volunteer Association: New officers were elected; President-Thomas Gish, Vice President - Daniel Kemp, Secretary- Hayley Evans, Treasurer – Mark Peabody, Member at Large – Mike Speiser.

Best Practices: None

OFDDA Conference – is scheduled for November 4th ,5th ,6th in Ashland. There are no details available at this time.

Lane Fire Authority and Santa Clara Fire Budget hearings were opened at 6:55pm by Ryan Walker and Russ Sirotek respectively.

There was no public comment or board member discussion.

Topic	Santa Clara Fire Budget Resolution 2020-21 #5 Adopting the 2021-22 Budget, Make Appropriations & Impose Tax Rate
Discussion	All board members previously received a copy of Resolution 5. Chief Borland read the resolution aloud.
Action taken	Susan Smith made a motion to adopt Resolution 5, seconded by Rod Graves. All ayes.

Topic	LFA Budget Resolution 2021-22 # 15 Adopting the 2021-22 Budget, Make Appropriations & Impose Tax Rate
Discussion	All board members previously received a copy of Resolution 15. Chief Borland read the resolution aloud.
Action Taken	Motion to approve Resolution 15 made by John Baxter, seconded by Pete Holmes. All ayes.

Vice President Ryan Walker closed the 2021-22 Lane Fire Authority Budget Hearing at 7:01 pm. The Santa Clara Fire 2021-22 Budget Hearing was closed at 7:01 pm by President Russ Sirotek.

Return to regular business meetings for both districts at 7:01 pm

Topic	SCF Resolution #6 Extending Worker's Compensation for SCF Board Members
Discussion	All board members previously received a copy of Resolution 6. Chief Borland read the resolution aloud.
Action taken	Rod Graves made a motion to adopt Resolution 6, seconded by Susan Smith. Four Ayes, 1 Nay.

Topic	SCF Resolution 2020-21 #4 Approving the Transfer of Funds from General Fund to Capital Reserve Fund
Discussion	All board members previously received a copy of Resolution 4. Chief Borland read the resolution aloud.
Action taken	Rod Graves made a motion to adopt Resolution 4, seconded by Don Phillips. All Ayes.

Topic	LFA Resolution 2020-21 #13 Accepting Revenue and Authorizing Expenditures for 2020 Conflagrations
Discussion	All board members previously received a copy of Resolution 13. Chief Borland read the resolution aloud.
Action taken	John Baxter made a motion to adopt Resolution 13, seconded by Pete Holmes. All Ayes.

Topic	LFA Resolution 2020-21 #14 Transfer Funds from General Fund Contingency to Materials & Services and Capital Outlay
Discussion	All board members previously received a copy of Resolution 14. Chief Borland read the resolution aloud.
Action taken	John Baxter made a motion to adopt Resolution 14, seconded by Pete Holmes. All Ayes.

Maintenance Report for Santa Clara - Board members would like a maintenance report on SCF facilities and apparatus each month with the first report available for the July board meeting.

May Maintenance Report – Barry Nelson reported that Kendall has paid for items stolen from a district vehicle while parked on their lot for repair. Kendall has agreed to park district vehicles inside if they are going to be there overnight.

Engine 126- the primer was not working well; pump seals were not working properly and have been repaired. An annual service test and pump test was done on the engine

Next month – parking lot sealing and painting at the stations.

The generator at 116 runs weekly. At Station 117 the generator will be run next month and will be checked and run monthly thereafter.

Air Pack testing and certification has begun.

In Other Discussion:

The Finance Committee is planning for future projects with the passage of the levy. Chief Borland discussed stations and what impact they have on insurance ratings. We need to continue to try to get volunteers at several of the outlying stations.

Chief Borland would like to bolster response from this area (Station 109, Spencer Creek). In order to expand response, the district would need to purchase additional property to put in some type of housing, septic etc.

Response Time- Chief Borland suggested that response times from calendar year 2020 be collected and looked at - including metro. Some of the data will need to come from CLCC and will take time to collect.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 8:00 pm by Ryan Walker (LFA) and Russ Sirotek (SCF).

NEXT REGULAR BOARD MEETING: July 15th, 2021 6:00 PM

LOCATION: In Person at Station 116

3939 River Road and virtually