



**Covid 19-** the district has instituted its own command structure for Covid 19. Bill Potterf, Rose Douglass, and Katy Johnson make up command.

**LFA closed its offices as of yesterday** – no public access in permitted. Vendors have been contacted and asked not to use door codes.

The **spring 2020 Recruit Academy** started last Sunday but has been suspended due to the virus. The recruits are lay people which increases everyone's risk of exposure. Recruits will have a spot in fall academy.

Academy also puts a lot of strain on staff to run and Chief Borland feels the district may need all hands on deck and available depending on how bad the virus becomes.

A by-product of suspending recruit academy is that it will diminish overtime hours going in to the last quarter of the fiscal year

**All outreach classes shave all been cancelled until further notice.**

The **Covid Committee** has had two meetings thus far – CDC processes have been discussed and reviewed nearly daily with the CDC and Oregon Health Authority. The district is in constant contact with the district's physician advisor.

A decision tree and appropriate PPE to wear has been disseminated to all personnel. Decontamination of any equipment used is being done on scene.

A shipment of 500 gowns was received yesterday.

The district's objective is to stay current and keep personnel apprised, educated and protected.

Last week Chief Heppel from ESF reached out to Chief Borland regarding protocol if there is crew exposure. Because it does not make sense for crew needing to be quarantined to do so at an occupied fire station Chief Borland discussed making station 116 quarantine quarters with SCF board president Russ Sirotek, A decision was made to make station 116 quarters for crew that needs to be quarantined. Chief Borland has signed a temporary IGA with Eugene-Springfield Fire. Recuperation of cost is part of the agreement.

**The district has cancelled all outside training.**

**All District personnel will be asked a series of questions about how they are feeling and having their temps taken at the beginning of their shift.**

**Until further notice there will be no public access to district buildings. Call buttons are available for the public to speak to someone if necessary at Stations 101 & 115.**

**Public Comment:** None

**Volunteer Association:** None

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**Volunteer Association Input:** None

**Best Practices:** Wash Your Hands and don't horde toilet paper!

**New Business:**

**FireMed** - FireMed will be changing who manages the program. Eugene just signed a contract with LifeFlight to manage the program for them. Chief Borland received a contract from LifeFlight (and forwarded to all board members) but will most likely change some of the language i.e., membership cost and number of transports allowed.

**LFA Budget Committee Members** – Budget Committee Members for Lane Fire Authority; Curt Wilson, Jane Austin, Heather Kent, Larry von Moos and Dave Lorenz were appointed by board members.

**SCF Budget Committee Members** – Randy will contact Harlow and Cindy Meno, Russ will contact John Cougill and Les Johnson. Budget Committee members for SCF will be appointed at the April 2<sup>nd</sup> Santa Clara board meeting.

<b>Topic</b>	<b>Budget Calendar for Fiscal Year 20-21</b>
<b>Discussion</b>	A copy of the calendar was previously emailed to all board members for their review.
<b>Action taken</b>	Pete Holmes made a motion to approve the calendar, seconded by John Baxter. All ayes.

<b>Topic</b>	<b>Alternating Board Meeting Locations</b>
<b>Discussion</b>	A decision was made to hold quarterly board meetings at Station 116. The meetings will be held the third Thursday of the last month of the quarter. All board members agreed.
<b>Action taken</b>	

**Budget Committee Members** – Once budget calendar dates are set, potential committee members need to be contacted to see if they will commit to serve.

**20-21 Budgets** – Chief Borland reviewed budget numbers and calculations for the upcoming fiscal year. Chief Borland has made budget cuts where possible however, if LFA cannot come up with additional funds deeper cuts will need to be made.

Santa Clara Fire's budget was also reviewed.

Santa Clara board members and Chief Borland discussed receiving additional funds from Santa Clara. SCF board members would like to hold an additional meeting to further discuss this and set a date of April 2<sup>nd</sup>, 6 pm at station 116.

**Old Business:**

**Grants** – AC Wood has submitted both grants he and Tim Whitaker have been working on.

**Recess Regular Business Meeting**

LFA board vice president Walker recessed the regular board meeting at 8:12 pm for the purpose of holding an executive session pursuant to ORS 192.660(2)(i) “to evaluate the performance of an officer, employee or staff member.”

**Resume Regular Business Meeting**

The regular board meeting of Lane Fire Authority was resumed at 8:31 pm by VP Ryan Walker.

**Adjourn**

There being no further business, the regular business meeting of Lane Fire Authority was adjourned by vice president Ryan Walker. The regular business meeting of Santa Clara Fire was adjourned by board president Russ Sirotek at 8:32 p.m.

**NEXT MEETING: Board and Budget Meeting**  
**April 16 6:00 p.m. LOCATION: 88050 Territorial**  
**Rd., Veneta, OR**