

Lane Fire Authority & Santa Clara Fire
Minutes for February 21st, 2023 Board Meeting
 88050 Territorial Rd., Veneta, OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order by Lane Fire Authority Board Vice President Pete Holmes at 1:00 pm and Santa Clara Board President Russ Sirotek at 1:02 pm. Both meetings were held virtually and in person.

Board Members Present:

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| <input checked="" type="checkbox"/> Pete Holmes
In person | <input checked="" type="checkbox"/> Bill Clendenen
Virtually | <input checked="" type="checkbox"/> Ryan Walker
Virtually | <input checked="" type="checkbox"/> John Baxter
In person | <input type="checkbox"/> Greg Deedon |
| <input checked="" type="checkbox"/> Rod Graves
Virtually | <input checked="" type="checkbox"/> Susan Smith
Virtually | <input checked="" type="checkbox"/> Don Phillips
Virtually | <input checked="" type="checkbox"/> Russ Sirotek
Virtually | <input type="checkbox"/> Frank Taubenkrau |

Guest Speaker Jeff Griffin with WHA Insurance spoke about some of the issues the fire service is facing today; supply chain delays, violence toward firefighters etc.

Board member duties of setting direction, providing resources as well as providing oversight were reviewed by Jeff.

Minutes, Treasurer’s Report and Bills:

Topic	January 2023 Board Minutes
Discussion	John Baxter was not in attendance at the January Board Meeting. The minutes will be changed to reflect his absence.
Action taken	Pete Holmes made a motion to approve January 2023 board minutes with the above change, seconded by Ryan Walker. All ayes.

Treasurers Report:

The district is a little over half-way through the year.

SCF property taxes received is \$ 4,772,000.

LFA property taxes collected are nearly \$3,800,000.

Both districts have reached the budgeted tax anticipation.

Transportation income looks good at 74.5 % of anticipated revenue.

LFA has not drawn any funds from the contractual agreement with SCF. It is likely that will happen more towards the end of the budget year.

A few lines items will be adjusted i.e. mobilization revenue from last summer.

The Finance Committee met last week and have started working on the budget cycle for 2023-24.

Personnel services is done for the most part. A single roll FTE to man medic 101 is added. Materials & Services still needs to be reviewed.

OSFM staffing grant and the full time Pub Ed position grant results should be published by mid-April. Trying to predict expenses and actual cash the district will carry over is pretty well dialed in.

May 16th is the date for the Budget/Board Meeting. Chief Borland would like to propose moving the meeting time to 6 pm that evening which will most likely be more convenient for budget members. Chief Borland will be attending the Task Force Leader Symposium the same day – the later time will allow his return to the district for the Board/Budget meeting.

All present agreed to a 6:00 pm meeting May 16th.

CCO revenue continues to come in. Recently \$52,000 from Medicaid was received for a past CCO and not reflected in the current Profit & Loss.

In March the district will see a fee for service amount of \$146,000 coming in.

Both the fee for service program and the CCO program are coming up for renewal.

Chief's Report:

Alvadore Station 112 Ground Contamination - The DEQ acknowledged receiving the recent District letter re Station 112 ground contamination. One of the last requirements of the district was well tests for 4 quarters. The test results were sent to DEQ but could not be found. Copies of emails including test results were recently resent to the DEQ. There has been no word from DEQ since.

Rescue 109 Repair - Chief Borland along with Greg from Peterson Trucks has met with an independent adjuster (hired by SDAO) to take a look at Rescue 109 ice storm damage. The adjuster should have turned in paper work to SDAO but there has been no word. The adjuster agreed with Peterson that the chassis is totaled and should not be fixed.

The recommendation from both Peterson Trucks and the adjuster is to fix the box and remount it on a new chassis. Both also felt this approach would be the most cost effective

Station 117 Lease - The potential lease agreement for St 117 has not moved forward-it is in ESF's hands at this time.

At the next board meeting new public contracting rules will be reviewed. Chief Borland will send the rules to board members to review prior to the March board meeting.

The Awards Banquet was very enjoyable. Thanks to all the folks that worked on the arrangements.

Coverage so district crews could attend was provided by Coburg, McKenzie, and Lowell and Eugene. In March LFA will cover Lowell.

Medic 101 has been back in service about one month, operating M-Th., ten hours a day. Hopefully this has taken some of the burden from 113 however, all cars remain very busy.

Chief Borland is excited about the radio governance document and feels this will be a great improvement. The radio governance document for the VHF radio system will live under the guise of Lane County and work in collaboration with LRIG. Another employee will be hired and paid for by fire defense board members and users. The committee is hopeful of July 1st start date. LFA's portion of the "governance agreement" bill will probably be approximately \$37,000. Chief Borland believes this number will fluctuate.

Correspondence:

None

Promotions:

None

Grant Update:

AFG Grant – The grant has been submitted. It allows for a pac frame, 2 SCBA cylinders and a face mask. The grand total (for 66 staff) will be approximately \$ 991,000 with the district portion approximately \$90,000. This is a very competitive grant – there will be no word on awards until late summer or early fall.

AC Wood continues to look for other grant opportunities however, there are fewer and fewer.

The Fire Prevention Officer grant results are expected by mid-April.

OSFM seasonal staffing grant for \$35,000 may be available again this year

IAFF:

Having medic 101 back on line is great. Tim Whitaker is working on a Safer Grant- IAFF has given the ok to use their resources.

The new medics are very nice and roomy.

Great awards banquet!!

A Joint labor meeting is scheduled this Friday.

Maintenance:

- The district has successfully changed to one supplier for propane – all tanks are now monitored.
- Work continues on the Maintenance/Logistics budget for 2023-24.

- Waiting for the go ahead on the 550 chassis order.
- Looking at an additional 1 FTE maintenance position.
- St 101 maintenance office has been updated and organized.
- Reader board parts are on order.
- St. 115 bathrooms have been painted.
- Tree trimming at St. 113 is complete
- The St. 113 receiving antenna has been moved.
- All bids for the St. 116 fencing project will be rejected.
- No RFP's were received for the concrete work. (the liability insurance was reduced from 2 million to 1 million) - the new RFP will go out tomorrow or the next day.
- St. 116 window updates will be complete in the next two weeks.
- Asphalt prices have come down- the asphalt repair, painting and striping will most likely happen this season.

Public Comment: None

Volunteer Association: None

Best Practices:

Jeff Griffin spoke at the beginning of the meeting regarding board member best practices.

New Business:

The following board positions are up for election May 16th:

Ryan Walker	Position 4	LFA
Greg Deedon	Position 5	LFA

Russ Sirotek	Position 5	SCF
Don Phillips	Position 2	SCF

Paperwork will be sent to board member candidates.

Old Business:

None

The regular board meeting for Lane Fire Authority was adjourned by Vice President Pete Holmes at 2:07. Santa Clara Fire was adjourned at 2:08 pm by President Russ Sirotek.

NEXT REGULAR BOARD MEETING: March 14th at 1:00 PM

LOCATION: Station 117 3939 River Road Eugene, OR and virtually

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