

Lane Fire Authority  
&  
Santa Clara Fire

**Minutes for September 20th, 2018 Board Meeting**  
88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:00 p.m. and. by board chairs John Baxter and Rod Graves respectively.

**Board Members Present:**

Pete Holmes     Bill Clendenen     Ryan Walker     John Baxter     Greg Deedon  
 Rod Graves     Susan Smith     Don Phillips     Russ Sirotek     Frank Taubenkrau

Assistant Chiefs Dale Borland and Randy Wood were also present.

**Minutes, Treasurer's Report and Bills:**

The format used for presenting financial information to SCF was adequate.

<b>Topic</b>	<b>August 2018 Board Minutes LFA</b>
<b>Discussion</b>	
<b>Action taken</b>	Motion made by Pete Holmes and seconded by John Baxter to approve August 2018 board minutes. Motion carried –all ayes.

<b>Topic</b>	<b>August 2018 Board Minutes SCF</b>
<b>Discussion</b>	
<b>Action taken</b>	Motion made by Russ Sirotek and seconded by Frank Taubenkrau to approve August 2018 board minutes. Motion carried –all ayes.

**Correspondence:**

Chief Ney read a thank you note from a district patron.

**Swearing In/Recognition:**

Lieutenant Jesse West was sworn in by Chief Ney. He will receive his red helmet at a later date.

**Chief's Report:**

**Terminated Employee** – The unemployment claim is not resolved - the administrator for the hearing did not schedule enough time. The hearing is rescheduled for the 25<sup>th</sup> of September.

**E102 MVA** AC Wood reported on the MVA involving Engine 102. We were very fortunate not to have a fatality. FF Taylor Wilson was driving the engine. The driver that caused the crash (a state employee driving a state vehicle, with a patient in the back seat) thought the intersection was a four-way stop –it was not. A sheriff's deputy was sitting at the intersection and witnessed the entire incident unfold. E102 may have a bent frame but it is not known for certain at this point. FF Wilson was taken to Cascade Health for testing per LFA policy.

The incident was sent to the safety committee for investigation.

**SCF Sick Leave** – Because there was no sick leave policy at SCF employees have not accumulated sick leave time during their tenure with SCF. They will begin accumulating sick leave time effective with their LFA start date. PERS does not recognize “pre-Loaded” sick leave hours.

Comp time and sick leave are negotiation items between Chief Wood and former SCF employees.

Santa Clara board members will table this discussion until a later time. Chief Wood will disseminate information to SCF board members once he receives it. The SCF board will most likely have a special board meeting at a later date to discuss sick leave and comp time.

SCF will follow their current comp time policy.

**Santa Clara Fire Stations** - AC Borland has asked Captains to be cognizant of manning the SCF Stations when personnel are available.

**Back Lot at Station 101** – An appraisal for the back lot-at Station 101 will be \$2,500. Board members John Baxter and Pete Holmes agree to go ahead with the appraisal.

**Station 61** - There has been no further communication with the City of Eugene regarding leasing station 61.

**Public Comment:**

No public comment.

**Adjourn**

There being no further business, the regular business meeting of Santa Clara Fire was adjourned at 6:28 p.m. by board chair Rod Graves.

**Best Practices:**

**New Business:**

**Recruiting** - Mark Boren spoke regarding the upcoming Recruit Academy and what his plans are for recruiting once he retires and begins his new part-time schedule.

**OFDDA Conference** – The conference is October 24<sup>th</sup>-27<sup>th</sup>. Those going are registered for the conference and rooms are reserved at the River House.

**Old Business:**

None

**NEXT MEETING: October 18th 6:00 p.m.**

**LOCATION: 88050 Territorial Hwy., Veneta, OR**