

# Lane Fire Authority & Santa Clara Fire

## Minutes for May 16<sup>th</sup>, 2023 Board and Budget Meeting 88050 Territorial Hwy., Veneta, OR

The regular board meetings for both Santa Clara Fire and Lane Fire Authority were called to order at 6:04 pm by board Presidents Greg Deedon and Russ Sirotek respectively. Both agencies also held their annual budget meetings. Meetings were held virtually and in person.

**Board Members Present:**

- |  |  |   |   |   |
|--|--|---|---|---|
| <input checked="" type="checkbox"/> Pete Holmes<br>In person | <input checked="" type="checkbox"/> Bill Clendenen<br>Virtually 6:23 | <input type="checkbox"/> Ryan Walker                          | <input checked="" type="checkbox"/> John Baxter<br>In person  | <input checked="" type="checkbox"/> Greg Deedon<br>In person      |
| <input checked="" type="checkbox"/> Rod Graves<br>Virtually  | <input checked="" type="checkbox"/> Susan Smith<br>Virtually         | <input checked="" type="checkbox"/> Don Phillips<br>Virtually | <input checked="" type="checkbox"/> Russ Sirotek<br>In person | <input checked="" type="checkbox"/> Frank Taubenkrau<br>In person |

**Lane Fire Authority Budget Committee Members**

- |                                      |  |  |                                      |
|--------------------------------------|--|--|--------------------------------------|
| <input type="checkbox"/> Jane Austin | <input checked="" type="checkbox"/> Eric Ansbro<br>In person | <input checked="" type="checkbox"/> Curt Wilson<br>Virtually | <input type="checkbox"/> Dave Lorenz |
|--------------------------------------|--|--|--------------------------------------|

**Santa Clara Fire Budget Committee Members**

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Matt Jones<br>In person | <input checked="" type="checkbox"/> Mike Dennis<br>In person | <input checked="" type="checkbox"/> Patrick Kerr<br>In person | <input checked="" type="checkbox"/> Tighran Kalapana<br>In person |
|---|--|---|---|

<b>Topic</b>	<b>Lane Fire Authority Budget Committee Chair</b>
<b>Discussion</b>	
<b>Action taken</b>	Eric Ansbro was named budget chair. All ayes.

<b>Topic</b>	<b>Santa Clara Fire Budget Committee Appointees</b>
<b>Discussion</b>	
<b>Action taken</b>	Frank Taubenkrau made a motion to appoint Patrick Kerr and Mike Dennis as Budget Committee members, seconded by Don Phillips. All Ayes

<b>Topic</b>	<b>Santa Clara Fire Budget Committee Chair</b>
<b>Discussion</b>	
<b>Action taken</b>	Frank Taubenkrau made a motion to nominate Matt Jones as Budget Committee Chair, seconded by Rod Graves. All Ayes

**Budget committee chairs opened their respective budget meetings at 6:15pm**

**Santa Clara Fire 2022-2023 Budget Committee Meeting**

All board and budget members previously received a copy of the budget and resolution. Chief Borland presented the 2022-23 Santa Clara budget. Questions were answered as they came up.

<b>Topic</b>	<b>Santa Clara Fire Resolution 2022-2023-02 Proposing the Budget and Adopting the Tax Rate Levy</b>
<b>Discussion</b>	All board and budget members previously received a copy of resolution 2. Chief Borland read the resolution aloud.
<b>Action Taken</b>	Frank Taubenkrau made a motion to approve Resolution Number 2022-2023-02, seconded by Mike Dennis. All ayes.

**Lane Fire Authority 2023-2024 Budget Committee Meeting**

All board and budget members previously received a copy of the budget. Chief Borland presented the 2023-24 Lane Fire Authority budget. Questions were answered as they came up.

<b>Topic</b>	<b>LFA Resolution Number 2022-2023-04 Proposing the Budget and Adopting the Tax Rate Levy</b>
<b>Discussion</b>	Chief Borland read the resolution aloud. Budget Chair, Greg Deedon asked for a motion regarding the 2023-24 budget as presented.
<b>Action Taken</b>	Motion to approve Resolution 2022-2023-04 made by Pete Holmes, seconded by John Baxter. All ayes.

LFA Board President Greg Deedon reconvened the regular business meeting of Lane Fire Authority at 8:02 pm

SCF Board President Russ Sirotek reconvened the regular business meeting of Santa Clara Fire at 8:02 pm

**Minutes, Treasurer's Report and Bills:**

<b>Topic</b>	<b>April 2023 Board Minutes</b>
<b>Discussion</b>	
<b>Action taken</b>	Pete Holmes made a motion to approve April 2023 board minutes, seconded by Russ Sirotek. All ayes.

**Treasurers Report:**

- A resolution for conflagration revenue was done at the last board meeting which helped balance out personnel services.
- The district is almost \$250,000 higher than what was predicted for tax revenue.
- Transport is at 2.1 million- 1.8 million was predicted.
- A resolution to move contingency funds to the budget will be during the June board meeting as well as a resolution for the Tax Anticipation Note.

**Correspondence:** None

**Promotions:** None

**Chiefs Report:**

- LFA did not receive a grant for the Pub Ed position.
- The OSFM grant for \$35,000 seasonal upstaffing has been applied for.
- The OHA ambulance inspection was completed - LFA passed with flying colors.
- Chief Borland attended a task force leaders Wildland Symposium.
- The Chiefs conference was great. Health and Safety, Diversity, Inclusion, and Equity were the focus.
- The district continues to wait for an answer on the AFG grants.

**IAFF:**

Bill Potterf thanked the crews that have responded so very well to the calls they have gone on.

**Public Comment:** None

**Volunteer Association:** None

**Best Practices:** None

**Maintenance Report:** None

**New Business:**

<b>LFA Topic</b>	<b>Spencer Creek Property (Tax Lot 1805-25-00-00205)</b>
<b>Discussion</b>	Chief Borland has been in contact with the property owner. A price of \$220,00,0 which is 80% of the county fair market value, was established. LFA will pay for the contract being written up through district legal counsel. A motion needs to be made to accept the price of \$220,000 purchase price.
<b>Action taken</b>	John Baxter made a motion to accept a purchase price of \$220,000 for tax lot 1805-25-00-00205, seconded by Pete Holmes. All ayes

<b>LFA Topic</b>	<b>Chief Borland as authorized signatory for Spencer Creek Property Purchase (Tax Lot 1805-25-00-00205)</b>
<b>Discussion</b>	A motion needs to be made to designate Chief Borland as the authorized signer for documents relating to the purchase of the property.
	Pete Holmes made a motion to authorize Chief Borland as signatory for documents pertaining to the property purchase. Seconded by John Baxter. All Ayes

President Deedon brought forward doing a 360 evaluation for Chief Borland. He will contact George Dunkle with SDAO to move forward.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 8:22 pm by their respective presidents.

**NEXT REGULAR BOARD MEETING: June 20th, 2023 1:00 PM**

**LOCATION: In Person and Virtually at Station 116 3939 River Road., Eugene**