

**Lane Fire Authority & Santa Clara Fire**  
**Minutes for September 20<sup>th</sup>, 2022 Board Meeting**  
 88050 Territorial Rd., Veneta, OR

The regular board meetings for Santa Clara Fire and Lane Fire Authority were called to order by Lane Fire Authority Board-President Greg Deedon at 1:03 pm and Santa Clara Board President Russ Sirotek at 1:03 pm. Both meetings were held virtually and in person.

**Board Members Present:**

- |  |   |   |   |   |
|--|---|---|---|---|
| <input checked="" type="checkbox"/> Pete Holmes<br>In person | <input checked="" type="checkbox"/> Bill Clendenen<br>In person | <input checked="" type="checkbox"/> Ryan Walker<br>In person  | <input checked="" type="checkbox"/> John Baxter<br>In person  | <input checked="" type="checkbox"/> Greg Deedon<br>Virtually      |
| <input type="checkbox"/> Rod Graves                          | <input checked="" type="checkbox"/> Susan Smith<br>In person    | <input checked="" type="checkbox"/> Don Phillips<br>Virtually | <input checked="" type="checkbox"/> Russ Sirotek<br>In person | <input checked="" type="checkbox"/> Frank Taubenkrau<br>Virtually |

**Minutes, Treasurer’s Report and Bills:**

<b>Topic</b>	<b>August 2022 Board Minutes</b>
<b>Discussion</b>	
<b>Action taken</b>	John Baxter made a motion to approve August 2022 board minutes, seconded by Bill Clendenen. All ayes.

**Treasurers Report:**

There were no questions re the Profit & Loss.

LFA is \$71,479 above the anticipated tax collection.

The TAN is complete - funds are in the LGIP.

Rod Smith’s family sent a thankyou card along with a check for \$1,000 for the Volunteer Association.

The SCF audit is complete. The LFA audit is nearly complete.

The finance committee met recently and a discussion was started about the provision of service LFA provides to SCF. This discussion will continue during October/November meetings. The plan is to put together a discussion paper that includes both tangible and intangible costs.

**Correspondence:**

Several thankyou notes were received from the Smith Family. The family donated \$1,000 to the Volunteer Association.

**Promotions/Recognition:** A graduation and swearing in ceremony was held for the three new hires; Bailey Hill, Jacob Lay and Blake Montague.

**Chiefs Report:**

The three new hires are on shift. Brian Sayles will work on Medic 101 until Dean retires at which time Brian will become the code enforcement officer.

The district is looking for an internal part-time person to work Medic 101. Letters of intent are being accepted for the single role, part time position. Hopefully, the medic will be up soon. Once Brian moves to code enforcement officer, a line rotation will begin on Medic 101. Discussion with Battalion Captains has begun re what to do if a part-time person does not fill the position.

Taylor Wilson has left LFA and started a full-time position with LaPine Fire.

The Oregon State Fire Marshalls Office has used about one-half of available staffing grant funds for additional people Friday thru Sunday. Interested, qualified people will be scheduled through October at 101 and 115.

Chief Borland, Captain Nelson and Bill Potterf traveled to Braun in Washington to inspect the three new medics which are due for completion the end of October. Once the new units are in district they will be rotated into service and two old medics will be retired.

The Type 6 purchased with ARPA Funds will be complete by the end of the week.

Chief Borland reported the month has been very busy with a number of conflagrations. Billing packets are being worked on - the district has been paid for two conflagrations thus far.

October 15<sup>th</sup> is the projected date for burn season to begin - a significant amount of rain needs to fall before burn season can open.

HB 113 is in for repair due to a "lost motor" with an estimated cost of 35-40 thousand dollars. Other components will be replaced as well.

John Maxwell has come off the line temporarily and is the day shift engineer at 115.

The first EMR class since Covid will be taught by Josh Renolds and Kyle Jonsson.

**Grant Update**

- There is no word on the AFG Radio Grant for new portables.
- A grant to replace all the one-inch hose through the OSFM's office has been submitted.

- A grant through the OSFM Office for a Type 3 has been submitted. A Type 6 would be second priority, a tender would be third priority.

The focus of the program is getting assets to communities that don't have the ability to acquire them.

If the district receives an asset, it does not necessarily have to be sent out. If sent, the district would receive 50% of the hourly rate, up to \$3,500 for maintenance costs plus staffing costs.

### **IAFF:**

The new hires, Blake, Jake and Bailey are doing great.

A group of volunteers and career staff from the district and ODF helped a former volunteer by building a deck and clearing brush around their home.

The group is very excited to get the new medics on the road.

### **Maintenance Report:**

- The door at 117 needs repair
- Some painting will be done at 116 & 117
- Well water testing will be done later this month
- Roll-up doors will be painted at 115 and 113
- The men's restroom at 115 will be painted and fixtures upgraded
- HB 101 is being worked on – possibly a starter issue
- The gates and fencing at 116 are an ongoing project
- An attorney will assist with the larger RFP's

Mission critical assets need to be the highest priority.

**Public Comment:** None

### **Volunteer Association:**

- A former volunteer who has medical issues was helped by Association members recently. The Association contributed \$1,500 to the project.
- A tree will be planted in Rod Smith's honor
- Attendance (lack of) at meetings was discussed
- Banner Bank is open again
- Suggestions for Flashpoint articles are welcome

Other: Burn season regulations will be printed in Flashpoint and are available at stations.

**Best Practices:**

A video on leadership is on the board page of the website.

**New Business:**

The OFDDA Conference is in Hood River the first week of November. All information is on the board web page.

**Old Business:**

None

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 1:50 pm by board-presidents Greg Deedon (LFA) and Russ Sirotek (SCF).

**NEXT REGULAR BOARD MEETING: October 18<sup>th</sup> at 1:00 PM**

**LOCATION:** Station 101 and virtually