Lane Fire Authority & Santa Clara Fire

Minutes for October 18th, 2022 Board Meeting

88050 Territorial Rd., Veneta, OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order by Lane Fire Authority Board-Vice President Pete Holmes at 1:06 pm and Santa Clara Board President Russ Sirotek at 1:06 pm. Both meetings were held virtually and in person.

Board Members Present:

Pete Holmes	Bill Clendenen	🔀 Ryan Walker	🛛 John Baxter	Greg Deedon
In person		In person	In person	
Rod Graves	Susan Smith	Don Phillips	Russ Sirotek	Frank Taubenkrau

Minutes, Treasurer's Report and Bills:

Торіс	September 2022 Board Minutes
Discussion	
Action	John Baxter made a motion to approve August 2022 board minutes, seconded by Ryan
taken	Walker. All ayes.

Treasurers Report:

The district is slightly behind on transport revenue however, there are still items to record for October.

\$247,390 has come in from GEMT/CCO revenue. There is not a good way to reconcile because the program is so new. It is unclear at this time if these funds are retroactive from 2021 or current year funds.

Chief Borland feels overall financially the district is doing well. The new type 6 was recently paid for from ARPA funds, three new medics units along with gear will also be coming out of district funds.

Three new Lucas devices have ben purchased, along with cots and loaders.

Chief Wood is continuing work on analysis of the contractual amount between SCF & LFA. The analysis will be a starting point for discussion and will be discussed at the next Budget & Finance Committee meeting.

Correspondence: None

Promotions/Recognition:

Joe Vasquez (a 116 resident) was promoted to Engineer, Hayley Evans was promoted to Firefighter.

Chiefs Report:

Fire season should come to an end this week-end due to a significant amount of rain. The tender standby contract will be terminated at that time.

Currently there are eleven CCO contracts – Chief Borland is working on reestablishing several contracts as they need to be renewed annually. Blake Jamison with Tactical Business is the contractor helping with CCO contracts.

The GEMT fee for service cycle is beginning again.

The district took delivery from Cascade Fire Equipment in Medford of the new type 6. The unit will go into service in the next couple of weeks.

The three new medic units are nearly complete. A district crew will travel to Braun November 2^{nd} for a final inspection and return home on the 3^{rd} with all three new units.

Chief Borland will take the second draw on the Banner Bank loan to pay for one of the medic units, one will be paid for from an AFG Grant and the other will be paid for from ARPA funds (currently in the LGIP).

Chiefs Borland and Bucich have been invited to sit on the radio governance committee to help establish a governance model. Eventually, there will be a contract for dispatch and another for the radio shop maintenance/ management. Previously every district paid 5% in addition to their contractual dispatch amount. The funds were put into a separate account to build reserve funds for infrastructure, maintenance etc. In the past there was concern about an accounting for the funds and districts stopped paying the 5%. If the 5% above the dispatch amount comes back into play LFA would pay \$20,000.

The owner of Metro West wants to terminate the contract leaving the area without a nonemergent contractor in the Eugene Springfield. This would mean a larger demand on the system in Eugene and consequently a larger demand on LFA services. LFA is considering a parttime single role in order to get Medic 101 back in service and there are a couple of people interested. Chief Borland's concern is the time commitment of 40 hours a week and a consistent staffing model. He is also considering a full- time single role paramedic but has not decided at this time. Eugene- Springfield is currently hiring single role medics to fill the hole that Metro West will leave.

Grant Update

AC Wood is currently working on closing out paperwork for grants.

Work is beginning on an OSFM Safer Grant for a full-time fire prevention position.

Work is continuing on writing an AFG Grant for air-pacs.

IAFF: None

Maintenance Report:

Captain Nelson is continuing work on a proposal for fencing and a gate at 116. Several concerns and suggestions have been raised. A decision needs to be made on the fencing/gate configuration before any RFP can be sent out. Ultimately the discussion was tabled until the next board meeting with the understanding that a delay on decisions will delay other projects at the station.

An RFP for memorial repair/replacement will be going out.

Miscellaneous maintenance work is being done at 117.

Window replacement at 116 will be on going.

A board member raised concern about Station 117 spigots leaking and no address numbers on the building - AC Wood will take care of the addressing.

Station 112 has been cleaned and spruced up. The propane line has been replaced.

New turn-outs have come in. The goal is to continue purchasing a small number of turn-outs yearly.

The new type 6 will be ready for service next week.

The district bought 6 "trash" pumps and put on all LFA tenders. One of the pumps has already been used on a rather large fire down a one lane rode with great success and has paid off in a huge way.

Public Comment: None

Volunteer Association: None

Best Practices: None

New Business: None

Old Business:

An EWEB representative has talked to a SCF board member regarding concerns about hydrants in the area. Those concerns have been brought to AC Wood. A suggestion was made to write a letter re a specific address where a fence was built right up against a hydrant-AC Wood will write a letter to the homeowner.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 1:51 pm by LFA board-vice president Pete Holmes (LFA) and board president Russ Sirotek (SCF).

NEXT REGULAR BOARD MEETING: November 15th at 1:00 PM

LOCATION: Station 101 and virtually