

Lane Fire Authority & Santa Clara Fire

Minutes for November 18th, 2021 Board Meeting 88050 Territorial Rd. Veneta, OR

The regular board meetings for Santa Clara Fire and Lane Fire Authority were called to order by Lane Fire Authority Board President Ryan Walker at 6:02 pm and by Santa Clara Board President Russ Sirotek at 6:02 pm. Both meetings were held virtually and in person.

Board Members Present:

<input checked="" type="checkbox"/> Pete Holmes In person	<input checked="" type="checkbox"/> Bill Clendenen Virtually	<input checked="" type="checkbox"/> Ryan Walker In person	<input checked="" type="checkbox"/> John Baxter In person	<input type="checkbox"/> Greg Deedon
<input checked="" type="checkbox"/> Rod Graves Virtually	<input checked="" type="checkbox"/> Susan Smith In person	<input checked="" type="checkbox"/> Don Phillips Virtually	<input checked="" type="checkbox"/> Russ Sirotek Virtually	<input checked="" type="checkbox"/> Frank Taubenkrau Virtually

Minutes, Treasurer's Report and Bills:

Topic	October 2021 Board Minutes
Discussion	October Minutes will be corrected to show Bill Clendenen was not present.
Action taken	John Baxter made a motion to approve (as corrected) October 2021 board minutes, seconded by Pete Holmes. All ayes.

Treasurers Report:

The end of December will bring LFA half-way through the fiscal year.

We have received a FEMA reimbursement for PPE.

No conflagration money has been received from Oregon- Chief Borland may hold off until all monies are received before bringing any resolutions before the board.

Chief Wood delivered a financial report to all board members. This will be on December's agenda for discussion.

All board members received a draft copy of the audit. The auditor is working on a few minor details. The financial piece is complete. A representative from Accuity will be present at December's board meeting to answer any questions.

A Lucas Device has been ordered for Medic 101. The funds will be paid for from a portion of funds reimbursed from FEMA.

Correspondence:

Chief Borland read a thankyou note from a group of school kids that were given a station tour.

Promotions/Recognition:

A 2019 recognition from OFDDA for board member attendance was acknowledged.

Chiefs Report:

OFDDA Board Conference – There were not a lot of attendees. It was nice to attend an in-person conference again.

Grant Updates – Pictures of the new ambulance being built were shown. The color scheme has been chosen.

Fence at Station 107 - A fence will be built around the tower, propane tank & generator. A grant from SDAO will pay for a portion of the fence.

AFG – The grant opened Monday and is due mid-February. Chief Wood is looking at ordering turnouts and radios.

FEMA Funding – April 1st is the deadline for submitting reimbursement documentation. AC Wood hopes to have more information regarding the American Rescue Plan Act by the end of the month.

Station 116 – Heavy Rescue 116 has been on a number of calls already. Thanks to Battalion Captains and residents for making this happen. It is nice to have apparatus rolling out of the station again.

GEMT- Documents have been submitted to the state for review. The district should be hearing back in a couple of months.

Chief Borland attended a CCO webinar - CCO's are looking to OHA for guidance. The time line is flexible to get a contract established.

Banner Bank – Documents will be sent to the board before the next board meeting for review.

Promotional Process – A lieutenant and Captain promotional process is scheduled for March 9 and 10th. This will be an internal process.

New Medics – Three new medic units are on order. The cost will rise significantly after the first of the year – the district ordered them at the right time.

Covid Booster- Booster vaccines are available tomorrow at Eugene's Station 2nd and next Friday as well.

The **Holiday Party** is December 4th. Everyone is invited.

Awards Banquet – Tentatively scheduled February 26th at Shadow Hills.

Engine 115 – The engine motor was not a complete loss but does require need repair work.

IAFF:

Station 116 residents picking up calls is working very well. They are going on all major MVA's and structure fires that are not Eugene properties as well as picking up 2nd calls.

The second joint labor meeting will be December 8th.

Maintenance Report:

Captain Nelson reported that a water purification system has been installed at Station 113- the water has tested good.

District wide airpac testing is beginning.

SCF Parking lot improvement will not take place until next year. Supply issues, cold weather etc. have made it difficult to schedule.

Waiting for approval on tree work to be done at Station 116.

Lighting at 117 is complete. There is some exterior rot on the north side at 117 which will be looked into.

Station 117 camera installation is complete.

Public Comment:

HB 2560 regarding public meetings passed - Any meeting of a governing body of a public body held through telephone or other electronic communication requires the governing body of the public body to make available to the public at least one place where the public can listen to the communication at the time it occurs.

Recruitment/Retention:

None

Volunteer Association:

Several events are coming up: Holiday Party, December 4th
Irving Light Parade is cancelled
Veneta Light Parade December 9th
Stuff the Truck December 10th & 11th

Best Practices:

SDAO program webinars have been uploaded to the board page on the website.

New Business:

-LFA Topic	Larry von Moos Resignation From LFA Budget Committee
Discussion	Chief Borland received communication from Larry von Moos regarding his resignation from the budget committee. The district will need to find a replacement for the remainder of his term. Staff will begin to get the vacancy out to the public.
Action taken	Pete Holmes made a motion to accept the resignation, seconded by John Baxter. All ayes.

Old Business:

Chief's Contract- The contract reference to disabilities has been corrected to read 6A. Chief Borland is happy with his contract and not looking for any changes.

Benchmarks for fire chiefs wages, benefits etc. in similar districts was brought up by a board member. It has been years since a salary survey has been done.

Station 117 Fencing – Captain Nelson asked if the entire drive/parking lot area on the north side is owned exclusively by SCF. Before moving forward we need to be certain there are no issues.

Captain Nelson has received permission to trim the trees along the 4J/SCF fence line at Station 116.

Lucan Landscape is working on the sprinkler timers at Station 116.

An email will be sent to board members giving them the combo to station doors.

Shelving & cabinets are being added to resident rooms at Station 116. The dishwasher and food disposal have been replaced and the HVAC work has been completed.

SCF Topic	Motion to Accept Lucan Landscape Bid for Tree Work at Station 116
Discussion	Board members previously received information regarding RFP's for tree work at Station 116.
Action taken	Rod Graves made a motion to approve the Lucan Landscape bid, seconded by Don Phillips. All ayes.

Chief Wood reminded everyone to check smoke detectors and heating devices.

Thanks to the logistics crew for hauling away old items from station 101 that are no longer in use.

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 7:08 pm by board presidents, Ryan Walker (LFA) and Russ Sirotek (SCF).

NEXT REGULAR BOARD MEETING: December 16th, 2021 6:00 PM

LOCATION: In Person at Station 101 and virtually