

Lane Fire Authority & Santa Clara Fire
Minutes for January 17th, 2023 Board Meeting
 88050 Territorial Rd., Veneta, OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order by Lane Fire Authority Board President Greg Deedon at 1:01 pm and Santa Clara Board President Russ Sirotek at 1:00 pm. Both meetings were held virtually and in person.

Board Members Present:

- | | | | | |
|--|--|---|---|--|
| <input checked="" type="checkbox"/> Pete Holmes
In person | <input type="checkbox"/> Bill Clendenen | <input checked="" type="checkbox"/> Ryan Walker
Virtually | <input checked="" type="checkbox"/> John Baxter
Virtually | <input checked="" type="checkbox"/> Greg Deedon
Virtually |
| <input type="checkbox"/> Rod Graves | <input checked="" type="checkbox"/> Susan Smith
Virtually | <input checked="" type="checkbox"/> Don Phillips
Virtually | <input checked="" type="checkbox"/> Russ Sirotek
Virtually | <input type="checkbox"/> Frank Taubenkrau |

Minutes, Treasurer’s Report and Bills:

Topic	December 2022 Board Minutes
Discussion	
Action taken	Pete Holmes made a motion to approve December 2022 board minutes, seconded by Ryan Walker. All ayes.

Treasurers Report:

LFA is doing well with anticipated tax revenue at 98.9%. SCF has surpassed their anticipated amount.

Several budget categories have been adjusted by moving some line items to a more appropriate category.

The district is up a little on overtime due to a line staff injury.

One more payment is due to dispatch.

The District is waiting for one more mobilization payment which should arrive any day.

The Finance Committee will be meeting twice during the months of February & March – budget time is approaching quickly.

Correspondence: None

Promotions/Recognition: None

Chiefs Report:

2022 was a banner year for transport with 7,087 calls, the highest call volume ever.

Chief Borland and Captain Nelson met at Peterson Trucks to evaluate damage to Rescue 109. Peterson feels the chassis is not fixable however, they have put together a quote for repair. Hughes Equipment is putting together a quote to repair, paint and remount the box on a new chassis. Currently, we are waiting for quotes – this will be an ongoing issue.

Awards Banquet is February 11th. Chief Borland has arranged coverage for LFA crews so they can attend.

A letter was sent to DEQ re the ongoing issue of ground contamination at Station 112. DEQ acknowledged receiving the letter, is currently reviewing the case, and will be back in touch with Chief Borland.

There has been no movement on the Station 117 agreement. It is in the City of Eugene's hands at this time.

Chief Borland and AC Wood had lunch with Jeff Griffin from Wilson-Heirgood Insurance – District coverage looks good.

Jeff will be at the February board meeting to review responsibilities and duties of board members.

Nationwide, the fire service is suffering from supply chain issues.

An increase in aggression towards the fire service personnel has been detected nationwide.

Cheryl is working with Wilson-Heirgood on Oregon Paid Leave.

Heavy Brush 113 has been out of commission since last summer but will be back in service with a new engine once it has been pump tested.

Grant Update:

FEMA and ARPA records are up-to-date.

AC Wood is currently working on two grants this month: a grant for air pacs, and an owl system or similar, for Stations 101 and 115.

There has been no further information on the staffing grant for a PUB ed position or the engine.

IAFF:

Chief Borland introduce Brian Sayles as the new Fire Marshall for the district. Brian has been working toward updating technology so everything will be online and digital.

Maintenance:

Beginning the week of January 24th, the district propane supplier will change to Carson Oil. Tanks will be switched out – St 101 will have an additional 500-gal tank installed.

Captain Nelson is working on the maintenance budget for next year

Adding 1.5 FTE personnel back in to the maintenance budget has been discussed at the finance committee meeting with no decision made at this time.

HB 113 may go to St. 101 – it is currently at St. 113.

The maintenance office at 101 is nearing completion. It will be reorganized and painted when complete.

Looking into building a shelter for the BBQ at St. 101

St 115 will have more painting done.

The large fir trees at St 113 have been trimmed.

There were no completed RFP's submitted for the fencing at St 116- Captain Nelson gave vendors an additional two weeks' time to submit completed proposals.

No RFP's were received for the concrete work at 116- most likely because there is electrical work and trenching involved.

Waiting on bids for the upstairs glass at St. 117

Public Comment: None

Volunteer Association: None

Best Practices:

There is a best practices video on the board page of the website.

Jeff Griffin with WHA will attend February's board meeting to review board member best practices.

New Business:

Topic	LFA 2023-2023 Budget Calendar
Discussion	Board members previously received a copy of the proposed budget calendar.
Action taken	Pete Holmes made a motion to accept the calendar as presented, seconded by Ryan Walker. All ayes.

Topic	SCF 2023-2023 Budget Calendar
Discussion	Board members previously received a copy of the proposed budget calendar.
Action taken	Pete Holmes made a motion to accept the calendar as presented, seconded by Ryan Walker. All ayes.

Old Business: None

The regular board meetings for Lane Fire Authority and Santa Clara Fire were adjourned at 1:29 pm by their respective board presidents.

NEXT REGULAR BOARD MEETING: February 21st at 1:00 PM

LOCATION: Station 101 88050 Territorial Rd. and virtually