

Lane Fire Authority & Santa Clara Fire
Minutes for August 16th, 2023 Board Meeting
 88050 Territorial Rd., Veneta OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order by Lane Fire Authority Board President Pete Holmes at 1:01 pm and Santa Clara Board President Russ Sirotek at 1:01 pm. Both meetings were held virtually and in person.

Board Members Present:

- | | | | | |
|--|---|--|---|---|
| <input checked="" type="checkbox"/> Pete Holmes
In person | <input checked="" type="checkbox"/> Bill Clendenen
Virtually | <input checked="" type="checkbox"/> Ryan Walker
In person | <input checked="" type="checkbox"/> John Baxter
In person | <input type="checkbox"/> Greg Deedon |
| <input checked="" type="checkbox"/> Rod Graves
Virtually | <input checked="" type="checkbox"/> Susan Smith
Virtually | <input type="checkbox"/> Don Phillips | <input checked="" type="checkbox"/> Russ Sirotek
In Person | <input type="checkbox"/> Frank Taubenkrau |

Minutes, Treasurer’s Report and Bills:

Topic	July 2023 Board Minutes
Discussion	Board minutes were previously sent to all board members. There were 2 corrections that need to be made: John Baxter was elected Vice President and Ryan Walker elected Secretary/Treasurer for the 2023-24 year. Bill Clendenen and Susan Smith attended virtually.
Action taken	John Baxter made a motion to approve the July 2023 board minutes, with corrections, seconded by Ryan Walker. All ayes.

Treasurers Report:

- There will be a Finance Committee Meeting tomorrow.
- The Santa Clara Board has requested a list of needs from LFA.
- The 2022-23 audit was last week - a final audit should be ready in October or November.
- The Federal rules changed re ARPA funds – they can now be treated as state, not federal, funds. This saves LFA from having to do a federal audit.

Correspondence:

A thankyou note was read by Chief Borland.

Promotions: None

Chief’s Report:

The OSFM Grant has been very helpful, especially on red flag days. There have been numerous fires across the district. The district staffed extra heavy this last weekend due to the heat and red flag days.

Currently there is a conflagration in Lane County up the McKenzie. Lane Fire has committed to one individual who will serve as the assistant task force leader.

The Lookout Fire near Lowell flared up recently due to Saturday's wind.

Most of the large fires in Oregon are in Lane County.

Tim Bohn was the top candidate for the maintenance position and has accepted the job offer from Chief Borland.

Six resident applications were received, 4 applicants tested and 3 were offered resident spots.

The Station 117 contract with Mid-Valley Ambulance is nearly complete. The insurance company is determining what insurance requirements will be. The move-in date is set for Sept 15th. Furniture and other items will need to be moved prior to Mid-Valley moving in

The district is moving forward on the office space at St. 109.

The district continues to wait for a chassis for R109. The hold-up seems to be Ford purchasing. Captain Nelson expects a bid soon. Chief Borland asked for a bid on a 2024 chassis as well. Which ever comes in first is the one LFA will use.

Chief Borland reported that wall time has increased again. Capt. Douglass has been meeting regularly with personnel from the hospitals. Progress has been made but the average wall time mark is moving up again. The average 9-minute wall time has moved towards the 12-minute mark. The difference really adds up. The 1.5 -2 hours wall times have a significant impact on the community. The primary cause appears to be hospital staffing. So far there has been no definitive solution for the staffing problem.

The City of Eugene has just added wall-time charges to their fee schedule. Captain Douglass would like to do the same for LFA and align with Eugene. There are still a lot of decisions to be made and legal will need to review any new fee language and charges.

Director Clendenen would like to move forward with an updated fee schedule now.

There is no word on the AFG Grant.

IAFF: None

Maintenance: See attached report

Public Comment: None

Volunteer Association: None

Best Practices: None

New Business:

Topic	SCF Frank Taubenkrau Letter of Resignation
Discussion	The SCF board received a letter of resignation from Frank Taubenkrau (position 1).
Action taken	Susan Smith made a motion to accept the letter of resignation, seconded by Rod Graves. All ayes.

Topic	SCF Board Vacancy Position 1
Discussion	Frank Taubenkrau's resignation as board member has created a vacancy for position 1. Board members opted to appoint Mike Dennis to fulfill the balance of the term for position 1
Action taken	Rod Graves made a motion to appoint Mike Dennis to fill vacant position 1, seconded by Susan Smith. All ayes.

An award will be presented to Frank at a Santa Clara 5th Thursday gathering.

Old Business:

There is no information on the 360 Evaluation.

The Spencer Creek Property contract has been signed and a preliminary title report will be ready in the next day or so. Closing is slated for the end of the month.

Other: Director Clendenen would like information on district fund accounts.

The regular board meetings for Lane Fire Authority was adjourned by board Presidents Pete Holmes and Russ Sirotek at 1:42.

NEXT REGULAR BOARD MEETING: September 19th at 1:00 PM
LOCATION: 3939 River Road, Eugene