

Lane Fire Authority & Santa Clara Fire

Minutes for May 19th, 2022 Board and Budget Meeting 88050 Territorial Hwy., Veneta, OR

The regular board meetings for both Santa Clara Fire and Lane Fire Authority were called to order at 6:05 pm by board Presidents Ryan Walker and Russ Sirotek respectively. Both agencies also held their annual budget meetings. Meetings were held virtually and in person.

Board Members Present:

Pete Holmes in person Bill Clendenen Virtually Ryan Walker In person John Baxter Virtually Greg Deedon Present In person 6:13 pm
 Rod Graves Virtually Susan Smith Virtually Don Phillips Virtually Russ Sirotek Virtually Frank Taubenkrau In person

Lane Fire Authority Budget Committee Members

Jane Austin Present in person Eric Ansbro Present in person Curt Wilson Present in person Dave Lorenz Present in person

Santa Clara Fire Budget Committee Members

Tighran Kalapana Present in person Matt Jones Present in person Harlan Meno Present In person

Topic	Lane Fire Authority Budget Committee Chair
Discussion	
Action taken	Pete Holmes was nominated as budget chair by John Baxter, seconded by Ryan Walker. All ayes.

Topic	Santa Clara Fire Budget Committee Chair
Discussion	Frank Taubenkrau was nominated as Budget Committee Chair
Action taken	Frank Taubenkrau was nominated to serve as budget chair by Russ Sirotek, seconded by Susan Smith. All Ayes

The regular business meetings of Lane Fire Authority and Santa Clara Fire were recessed at 6:15pm

Budget committee chairs opened their respective budget meetings at 6:15

Lane Fire Authority 2022-2023 Budget Committee Meeting

All board and budget members previously received a copy of the budget. Chief Borland presented the 2022-23 Lane Fire Authority budget. Questions were answered as they came up.

Topic	LFA Resolution Number 2022-2023 Number 9 Proposing the Budget and Adopting the Tax Rate Levy
Discussion	Chief Borland read aloud resolution 9. Budget Chair, Pete Holmes asked for a motion regarding the 2022-23 budget as presented.
Action Taken	Motion to approve Resolution 9 made by John Baxter, seconded by Curtis Wilson. All ayes.

Santa Clara Fire 2022-2023 Budget Committee Meeting

All board and budget members previously received a copy of the budget. Chief Borland presented the 2022-23 Santa Clara budget. Questions were answered as they came up.

Topic	Santa Clara Fire Resolution 2022-2023 Number 1 Proposing the Budget and Adopting the Tax Rate Levy
Discussion	Chief Borland read aloud resolution 1. Budget chair Frank Taubenkrau asked for a motion regarding the budget.
Action Taken	Rod Graves made a motion to approve Resolution Number 1, seconded by Don Phillips. All ayes.

LFA Board President Ryan Walker reconvened the regular business meeting of Lane Fire Authority at 7:50 pm

SCF Board President Russ Sirotek reconvened the regular business meeting of Santa Clara Fire at 7:51 pm

Minutes, Treasurer's Report and Bills:

Topic	April 2022 Board Minutes
Discussion	
Action taken	Pete Holmes made a motion to approve April 2022 board minutes, seconded by John Baxter. All ayes.

Treasurers Report:

SCF is above projected tax collection by approximately \$52,000.

As of last Friday, Lane County has collected an additional \$500,000 in levy funds for LFA. There will be an additional deposit of regular and levy revenue about mid-June. Chief Borland feels LFA will be close to the predicted amount of tax dollars for the year by the end of the fiscal year.

Transportation revenue is at approximately \$1,647,000. Chief Borland feels the district will end up slightly above the anticipated amount.

Approximately \$153,000 remains to be drawn from the SCF fee for service agreement.

Chief Borland has signed the transportation agreement with OHA. He anticipates receiving approximately \$72,000. Retroactive revenue should be coming in soon.

The LFA budget is on track.

There will be several resolutions coming up before the end of the fiscal year. FEMA and Covid funds need to go back into the budget. Chief Borland also plans on bringing contingency funds back into the general fund budget.

Chief Borland has been in touch with Dave Albright from SDAO for advice on the best place to get a tax anticipation note.

Labor negotiations are complete. Bill Potterf, shop steward, will have appropriate parties sign the collective bargaining agreement.

The closing date to apply for the FF/Engineer/Paramedic position is tomorrow. Agencies around the state have difficulty getting enough qualified applicants to develop a hiring list.

Chief Wood is beginning to work on the next AFG Grant - the district needs new airpacs and are in the process of determining how many will be needed.

Safer grant which 100% funded for 3 years is being discussed.

Oregon Rural Health has a \$20,000 grant available- Chief Wood will be applying for another Lucas device.

SB 762 is the largest pool of money (25 million dollars) which covers several areas of funding. Summertime staffing for fires, wildfire/land equipment and apparatus are the areas LFA is potentially interested in. There are still many questions to be answered regarding program.

The new engine should be in service in two weeks.

Correspondence: None

Promotions:

Chiefs Report:

IAFF:

Bill Potterf thanked the bargaining team and Chief Borland for their part in negotiations – he thought negotiations went well.

Public Comment:

LFA is now on Instagram thanks to Lt Megan Gray et al.

Mark Boren has participated in several career fairs. He appreciates the participation of other LFA members.

The recruit application process opens June 1st.

Volunteer Association:

During the June 1st meeting there will be a promotion ceremony and voting for new association officers. Scholarships will be handed out.

A simultaneous association meeting was held at 115 for the first time
A lot of people have signed up for the Ems game June 26^{t.h}.

Best Practices:

Harassment and Discrimination is the latest episode on the board page of the website.

Maintenance Report:

Topic	Santa Clara Maintenance Projects at Station 116
Discussion	The board previously received information from Captain Nelson on recommended projects: asphalt the area where the old asphalt is cracked, sealcoat the remainder of the parking lot, repair/replace the drainage system in the parking lot. Public contracting rules will be followed.
Action taken	Frank Taubenkrau made a motion to move forward with the projects discussed, seconded by Rod Graves. All ayes.

Topic	Lane Fire Authority Collective Bargaining Agreement
Discussion	All board members previously received a copy of the draft of the new collective bargaining agreement which needs to be ratified by the board of directors if they so approve.
	Greg Deedon made a motion to accept and ratify the 2022-25 bargaining agreement, seconded by John Baxter. 3 ayes, 1 abstention

Ambulance Rate Proposal – The last time the district evaluated/change ambulance rates was July of 2010. Captain Douglass put together information based on a state-wide study and information from the district billing agency.

Any rate change will be an ordinance process and require two readings of the ordinance at two separate board meetings.

The LFA board agrees to move forward with the proposed rate change as presented and to move forward with the ordinance process.

Old Business:

Topic	Lane Fire Authority Resolution 2021-2022-08 Banner Bank Loan Approval Motion for Signature in Absence
Discussion	All board members previously received a copy of the Banner Bank loan document. Because Secretary/Treasurer Baxter was out of state at this time and the documents are time sensitive, a suggestion was made to have Pete Holmes sign the loan documents in lieu of Baxter. John Baxter made the motion, Pete Holmes seconded. All ayes.
Action taken	Greg Deedon made a motion to approve the loan documents as posted and to accept Pete Holmes signature as an alternate signature for this document only, seconded by Pete Holmes. All ayes

The regular board meetings for Santa Clara Fire and Lane Fire Authority were adjourned at 8:47 pm by their respective presidents.

NEXT REGULAR BOARD MEETING: June 16th, 2021 6:00 PM

LOCATION: In Person and Virtually at Station 116 3939 River Road., Eugene

DRAFT