

# Lane Fire Authority & Santa Clara Fire

## Minutes for June 18th, 2020 Board and Budget Meeting

3939 River Road, Eugene, Or.

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order at 6:04 p.m. by respective board presidents Russ Sirotek and Greg Deedon.

### Board Members Present:

Pete Holmes    Bill Clendenen    Ryan Walker    John Baxter    Greg Deedon  
 Rod Graves    Susan Smith    Don Phillips    Russ Sirotek    Frank Taubenkrau

By virtual meeting

### Minutes, Treasurer's Report and Bills:

<b>Topic</b>	<b>April 2020 Board Minutes</b>
<b>Discussion</b>	April board minutes were approved.
<b>Action taken</b>	Motion made by Bill Clendenen and seconded by John Baxter to approve April 2020 board minutes. Motion carried, all ayes.

<b>Topic</b>	<b>May 2020 Board Minutes</b>
<b>Discussion</b>	May board minutes were approved.
<b>Action taken</b>	Motion made by John Baxter and seconded by Pete Holmes to approve May 2020 board minutes. Motion carried, all ayes.

**Treasurers Report - SCF** – Funds from the Selco account went into the LGIP. President Russ Sirotek reported that he closed the Selco account and deposited the last \$5 from Selco to the Banner Bank account.

Payment for the California conflagration should be received within the next several days. Conflagration money will go into personnel services via a resolution as will \$50,000 from contingency.

Chief Borland stated that the district is in better shape than he thought. The projected ending balance is better than originally projected.

There were no questions regarding profit & loss statements. Beginning next fiscal year, profit & loss statements will be from the 10<sup>th</sup> of the previous month to the 10<sup>th</sup> of the current month.

### Correspondence:

Chief Borland read a thankyou card from a patient's family.

## **Chief's Report:**

**Gas Monitors** – Casey Pape received funds from Georgia Pacific Chemical Plant in the amount of \$5,825 to replace four gas monitors.

**LifeFlight** – All members of the district that submitted an enrollment form will receive ground and air transport. Ground transport is complimentary from LifeFlight and the Volunteer Association paid for air transport.

**KOCF Radio Station** – Chief Borland renewed a five year lease agreement through the year 2025.

**GEMT** – The federal reimbursement is delayed due to Covid. Payment can be expected sometime late summer.

**OEM** – Reimbursement paperwork for the CARES Act (Covid) has been completed and submitted.

**Oregon Department of Forestry** - Two ODF seasonal employees are now housed at the Alderwood Station throughout fire season.

**Public Contracting Rules** - Contracting rules have been updated and will be reviewed at the July board meeting.

**Worker's Comp Renewal** - Final cost to the district is four quarterly payments of \$110,000.

**Dispatch** – Chief Borland signed a new contract with dispatch – there were no big changes. He would like to see an accounting of dispatch charges in the future. This coming year a committee will be discussing how the contract formula is derived.

## **IAFF**

Shop steward Bill Potterf reported they are continuing to do a good job for the communities. Calls are increasing and seem to be returning to more normal type calls. Wait time at the hospital has also increased. Staff morale is good.

Bill read a letter from district union represented members regarding their whole- hearted support of Interim Chief Borland as “official” fire chief.

**Public Comment:** None

## **Volunteer Association Input:**

President Leaton, speaking for the association, echoed union member's letter of support for Interim Fire Chief Borland.

Casey Pape requested funds from the association for training material and miscellaneous items that go along with the gas monitors.

Outgoing President John Leaton shared the outcome of association board elections: Ryan Holmes-President, Brandon Hart – Treasurer, Thomas Gish – Vice President, Daniel Kemp, Secretary and Hayden Banks, Member-at-Large.

Firefighter Family Scholarships were awarded to both Brian Johnson’s daughters.

President Leaton will officially resign June 30<sup>th</sup>.

The Association bought a BBQ for Station 113.

**New Business:**

<b>Topic</b>	<b>Correction in May Minutes Previously Approved</b>
<b>Discussion</b>	Minutes need to be corrected to read .50/thousand. Minutes should be returned to “draft” so the correction can be made officially.
<b>Action Taken</b>	John Baxter made a motion to return may minutes to draft, seconded by Pete Holmes. All ayes.

<b>Topic</b>	<b>SCF Banner Bank Direct Deposit</b>
<b>Discussion</b>	Paperwork needs to be signed by the board president in order to enroll SCF in direct deposit. The forms were not available at this meeting (Julie forgot them); Russ will stop by Station 101 to sign the paperwork.
<b>Action Taken</b>	Don Phillips made a motion to approve President Sirotek signing the direct deposit paperwork, seconded by Frank Taubenkrau. All ayes.

<b>Topic</b>	<b>SCF Resolution 2019-2020 Number 4 A Resolution Approving the Transfer of Funds From the General Fund to the Capital Reserve Fund</b>
<b>Discussion</b>	Chief Borland read Resolution Number 4 aloud.
<b>Action Taken</b>	Frank Taubenkrau made a motion to approve resolution 2019-20 Number 4, seconded by Don Phillips. All ayes.

<b>Topic</b>	<b>LFA Resolution 2019-20 Number 10 Accepting &amp; Authorizing Expenditures &amp; Transfers for 2019 Conflagration</b>
<b>Discussion</b>	Chief Borland read Resolution Number 10 aloud.
<b>Action Taken</b>	John Baxter made a motion to approve resolution 2019-20 Number 10, seconded by Bill Clendenen. All ayes.

<b>Topic</b>	<b>LFA Resolution 1029-20 Number 12 Transfer Funds from General Fund Contingency to Personnel Services</b>
<b>Discussion</b>	Read aloud by Chief Borland. Funds will go to line item 3026 Overtime.
<b>Action taken</b>	John Baxter made a motion to approve resolution number 12, seconded by Pete Holmes. All ayes.

<b>Topic</b>	<b>LFA Resolution 2019-20 Number 11 Authorizing the Issuance, Negotiated Sale, Execution and Delivery of a Taxable Line of Credit and Note, Series 2020 in an amount not Exceeding \$1,665,000; Appointing an Authorized Officer; Appointing Note Counsel and Purchaser; and Related Matters.</b>
<b>Discussion</b>	Resolution was read aloud by Chief Borland.
<b>Action taken</b>	John Baxter made a motion to approve Resolution 11, seconded by Pete Holmes. All ayes.

<b>Topic</b>	<b>LFA – Appoint Authorizing Officer for The Tax Anticipation Note (Resolution 11)</b>
<b>Discussion</b>	
<b>Action taken</b>	Motion made by John Baxter to appoint Chief Borland as the officer of record for Resolution 11, seconded by Pete Holmes. All ayes.

**Old Business:**

<b>Topic</b>	<b>LFA – Authorizing work to Begin on the Operation Levy</b>
<b>Discussion</b>	AC Wood handed out information regarding the levy some of which will be published in Flashpoint. The district can begin disseminating levy information to the public.
<b>Action taken</b>	Motion made by John Baxter and seconded by Pete Holmes authorizing the district to begin work on the operation levy. All ayes.

<b>Topic</b>	<b>SCF &amp; LFA Chief’s Position</b>
<b>Discussion</b>	Chief Borland has been the interim chief for nearly one year and board members need to give direction regarding the position. Frank Taubenkrau made a recommendation that Santa Clara Board Members support Chief Borland as district Fire Chief. Support for Chief Borland becoming the chief of the district was unanimous from both LFA and SCF board members. Staff members were in support as well.
<b>Action taken</b>	Motion made by John Baxter to appoint Dale Borland as Fire Chief, seconded by Frank Taubenkrau, Pete Holmes declared a conflict of interest. All ayes(9).

<b>Topic</b>	<b>SCF – Vote for Fire Chief</b>
<b>Discussion</b>	Chief Borland voiced his belief that he is also the chief of Santa Clara Fire and th. SCF should have a say/vote for who they support as fire chief. SCF board members previously expressed their support for Chief Borland.
<b>Action</b>	Frank Taubenkrau made a motion to officially name Chief Borland as fire chief o

**Adjourn:**

There being no further business, the regular business meetings of Lane Fire Authority and Santa Clara Fire were adjourned by respective board presidents at 7:33 pm.

**NEXT REGULAR BOARD MEETING: July 16th 6:00 p.m**