

Lane Fire Authority & Santa Clara Fire
Minutes for November 21st, 2023 Board Meeting
88050 Territorial Rd., Veneta, OR

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order by Lane Fire Authority Board President Pete Holmes at 1:02 pm and Santa Clara Board President Russ Sirotek at 1:02 pm. Both meetings were held virtually and in person.

Board Members Present:

<input checked="" type="checkbox"/> Pete Holmes In person	<input checked="" type="checkbox"/> Bill Clendenen Virtually	<input checked="" type="checkbox"/> Ryan Walker In person	<input checked="" type="checkbox"/> John Baxter In person	<input checked="" type="checkbox"/> Greg Deedon Virtually
<input checked="" type="checkbox"/> Rod Graves Virtually	<input checked="" type="checkbox"/> Susan Smith In person	<input checked="" type="checkbox"/> Don Phillips Virtually	<input checked="" type="checkbox"/> Russ Sirotek Virtually	<input checked="" type="checkbox"/> Mike Dennis In Person

Minutes, Treasurer's Report and Bills:

Topic	October 2023 Board Minutes
Discussion	Board minutes were previously sent to all board members.
Action taken	John Baxter made a motion to approve the October 2023 board minutes, seconded by Ryan Walker. All ayes.

Treasurers Report:

- The district has received all GEMT CCO monies for the first half of the year.
- The entire TAN has been paid back to Kitsap Bank.
- Tax dollars are beginning to come in.

Correspondence:

Chief Borland read a thankyou note from the Veneta Chamber of Commerce thanking LFA for participating in the flag raising ceremony on Veteran's Day.

A letter from a district patron expressing concern over funding the Pub Ed position was read by Director Deedon. Chief Borland explained that LFA applied for funding through a grant which was not successful. Currently, Pub Ed is being fielded as needed and several options are being considered. The position is not being eliminated.

Promotions:

None

Chief's Report:

Radio Governance Committee – All fire departments have signed the agreement -once the County signs it will be complete. Chief Borland will have a resolution accepting the IGA at next month's meeting.

There will also be a resolution for the OSFM Staffng Grant as well as a resolution accepting conflagration monies.

District Radios - The district has purchased and received new tri-band radios. They are in the process of being programmed and deployed.

Hospital Wall Time Update - Both Mckenzie Willamette and PeaceHealth River Bend have received invoices from LFA for “wall time”. At this time the invoices have not been paid.

UDH – Will be permanently closing December 1st, 2023. Effective November 29th, UDH will no longer be accepting any patients.

DEQ and the Alvadore Station – Chief Borland has signed for the cost recovery of \$120.00.

Quartermaster Position – A memo was sent out regarding interest in the position - If there is no internal interest the district will run an assessment center.

GEMT Grand Report – The purpose of the report is to collect ambulance data for GEMT, Medicaid & Medicare. The information is being collected on all US providers in order to evaluate rates by geographical area, cost to provide service etc. If the district chooses not to complete the report, there would be a 10% reduction in Medicare/Medicaid reimbursement.

New Property St 109 - Captain Nelson showed before and after pictures of the brush work that has been completed on the property. Property drainage is also being worked on but not yet complete.

Station 117 – Mid-Valley Ambulance is looking at a potential site in downtown Eugene - they may no longer be interested in St. 117.

St. 116 Paving – Bid process documents are back from legal -the next step is review by Chief Borland and Captain Nelson.

IAFF: None

Maintenance:

Station 106 (Walton) is being cleaned. The Walton Firewise group will be meeting there regularly.

The **laundry room project at St 115** is 75% complete.

New St. 109 property – Captain Nelson has met with Lane County officials re sanitation and drilling a well. LFA is ready to proceed with the well.

Public Comment:

Ed Harris recently passed away – he was a dedicated SCF volunteer.

Volunteer Association:

Mark Peabody resigned recently and Katy Garcia is the interim President of the Volunteer Association.

Best Practices:

All board members were sent copies of Policy numbers P 2.1, P 2.2, P 2.3, P 2.4 and P 2.8 Discussion/approval is tabled until the December board meeting.

New Business:

Old Business:

SCF Capital Expense List - Discussion re Santa Clara’s capital expense list is tabled until December’s board meeting. Information was handed out to all board members.

Discussion regarding the **SCF generator and panel** is tabled.

Topic	SCF Conex Containers
Discussion	A suggestion was made to donate one container & the BBQ contents to the VFW, another to LFA.
Action taken	Rod Graves made motion to donate the containers as mentioned above, seconded by Mike Dennis. All ayes.

Topic	SCF 2022-23 Audit
Discussion	Board members did not have any questions or comments.
Action taken	Mike Dennis made motion to approve the audit, seconded by Susan Smith. All ayes.

Topic	LFA 2022-2023 Audit
Discussion	Board members did not have any questions or comments.
Action taken	John Baxter made motion to approve the audit, Ryan Walker. All ayes.

There being no further business, the regular board meeting for Lane Fire Authority was adjourned by board president Pete Holmes at 1:55 pm. Santa Clara Fire board president Russ Sirotek adjourned the Santa Clara Fire board meeting at 1:58 pm.

NEXT REGULAR BOARD MEETING: December 19st at 1:00 PM

LOCATION: 3939 River Road, Eugene