

Lane Fire Authority / Santa Clara Fire District
Board of Directors – Regular & Budget Hearing Meeting Agenda
August 18, 2026 at 1:00 PM

Station 101 88050 Territorial Hwy, Veneta, OR 97487

Public Comment: The Lane Fire Authority Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Chief by 5:00 pm on the day prior to a regularly scheduled board meeting. Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three minutes. While speakers may, during public meetings, offer objective criticism of Fire Authority operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the fire district.

1. Call to Order
2. Flag Salute
3. Public Comment - (Please state your name and if you are a resident of the fire district. If speaking for an organization, state the name of the organization. The Board reserves the right to refer the matter to the administration.)

Board Officer elections

LFA call for nominations each position, Board President, Vice President, Secretary Treasurer

Close nominations call for vote for each position

SCFD call for nominations each position, Board President, Vice President, Secretary Treasurer

Close nominations call for vote for each position

4. Consent Agenda – Board Action
 - a. June Meeting Minutes (approve with consent agenda motion)
 - b. Financial Report June & July (approve with consent agenda motion)
5. Correspondence
6. Acknowledgements/Recognition/Promotions
7. IAFF
8. Volunteer Association
9. Staff Reports
 - c. Fire Chief
 - d. Assistant Chief
10. Business Items
 - Regular Board meeting calendar review and adoption for fiscal year 26-27
 - Ambulance Transport rate feasibility study
 - “Consideration of Ordinance NO 08-18-26-01 An Ordinance Updating the Cost Recovery and Cost-Based Fees for Services Billing Program (User Fees for the Deployment of Public Safety Services Within and Outside the District) of Lane Fire Authority; and Repealing Ordinance No. 07-19-22-01.” First reading
“Board motion to be read by title only” copies available to the general public at the District office, 88050 Territorial Hwy Veneta OR 97487 9am to 4pm Monday thru Thursday

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- LFA RES NO 2026-2027-01 Authorizing the Tax Anticipation Note Agreement
- Alternate budget/financial discussion
- Property evaluation – market analysis on select LFA facilities
- Santa Clara records – Board discussion
- Law enforcement use of facilities – Santa Clara

11. Late/Closing Items

12. Adjournment

Next regular meeting September 15th at Station 116 3939 River Road, Eugene OR 97404

ORDINANCE NO. 08-18-26-01
LANE FIRE AUTHORITY

AN ORDINANCE AMENDING AND ADOPTING THE COST RECOVERY AND COST-BASED FEES FOR SERVICES AND REPEALING ORDINANCE NO. 07-19-22-01

WHEREAS, Lane Fire Authority (Authority) frequently responds to events that require it to provide a range of fire protection and emergency medical services, which results in substantial financial costs to Authority, and almost all such responses are provided at no additional cost to the Authority's taxpaying patrons; and

WHEREAS, Authority also provides certain specialized services, such as commercial fire inspections upon request or services which go beyond the scope of the usual fire and EMS services Authority provides (such as, non-emergent responses to care facilities, or HAZMAT calls), which can result in substantial financial costs to Authority; and

WHEREAS, ORS 478.410(4) authorizes Lane Fire Authority to adopt, by ordinance, fees for its services in order to reimburse Lane Fire Authority for the actual costs incurred by providing those services, and

WHEREAS, the Authority's Board of Directors (the Board) desires to adopt an ordinance to enable Authority to recover its actual costs for the various response and administrative services provided by Authority personnel; and

WHEREAS, ORS 478.310 authorizes Lane Fire Authority to recover its reasonable actual expenses for responses in unprotected areas outside of the Fire Authority, including the contract or reasonable value of use, including repairs and depreciation of equipment and other expenses reasonably incurred in furnishing the firefighting or public safety service; and

WHEREAS, ORS 478.260 and ORS 682.062 authorize Authority to operate emergency medical service equipment and vehicles both within and without the boundaries of Authority; and

WHEREAS, in accordance with ORS 476.280 and 476.290, which authorize a cost-based fee for responses to an uncontrolled fire burning on unprotected lands situated outside Authority boundaries which may cause undue jeopardy to life or property, the Authority Board of Directors has examined the current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan and determined that such costs are reasonable and would satisfactorily reimburse the Authority for costs incurred in responding in unprotected or inadequately protected areas outside of the Authority; and

WHEREAS, ORS 478.965 authorizes Authority to recover its costs for responses requiring active or standby service to control, extinguish or patrol an unlawful fire, including but not limited to those in violation of outdoor burning rules, including high-fire danger burn bans; and

WHEREAS, the Board wishes to equitably distribute Authority resources among all its citizens and has further determined that Authority responses to repeated false alarms and egregious open burning violations are a drain on Authority resources and may impede legitimate emergency responses; and

WHEREAS, ORS 453.382 authorizes Authority to recover its emergency response costs, including administration, investigation and legal services, for emergency responses involving a hazardous materials or hazardous substance; and

WHEREAS, ORS 404.270 authorizes Authority to recover qualified emergency response reimbursement for search and rescue responses on certain public land; and

WHEREAS, the fees established by this Ordinance have been evaluated by the Board of Directors and the Directors have reviewed and approved the actual costs of providing such services, responses, or permits; and

WHEREAS the Board of Directors has determined that the fees do not exceed the actual cost of providing such services, responses, or permits; and

WHEREAS, the Board of Directors has determined that it is fair, reasonable, and appropriate to adopt a cost recovery mechanism to collect the costs of providing such services or responses, and the Board of Directors has determined that such fees will be limited to cost recovery only and will not be used to generate revenue for the Authority; and

WHEREAS, the Authority desires to establish a published system of regulations, including fees and charges, to recover the Authority's reasonable estimate of the actual cost, including labor and material, repairs and depreciation of capital assets, and other overhead; and

WHEREAS, the Authority adopted Ordinance No 07-19-22-01, which authorized certain fees for services in compliance with Oregon law, and the Board of Directors now wishes to repeal Ordinance No. 07-19-22-01 with the goal of amending existing fees, adopting new fees and clarifying the process for future amendment of such fees; and

WHEREAS, the fees and charges imposed by this Ordinance are not taxes subject to property tax limitations of Article XI, Section 11(b) of the Oregon Constitution; and

WHEREAS, the Lane Fire Authority Board of Directors has determined that the fees imposed by this Ordinance accurately reflect Lane Fire Authority's actual cost of providing services under ORS 478.410(4) and ORS 478.310 and will not generate revenue; and

WHEREAS, pursuant to ORS 294.160, the Board has provided members of the public an opportunity to comment on the proposed fees;

WHEREAS, the fees imposed by this Ordinance are not taxes subject to the property tax limitations of Article XI, Section 11(b) of the Oregon Constitution.

BE IT THEREFORE ORDAINED:

1. **FEES ESTABLISHED.** The Lane Fire Authority Board of Directors hereby establishes and adopts the following cost-based fees, which shall be imposed subject to the Fire Chief or his or her designee's sole discretion in compliance with this Ordinance and any applicable administrative rules or procedures.

2. **ADOPTION OF RATE SCHEDULE.** The Board of Directors of Lane Fire Authority hereby adopts the rates set forth in the Rate and Fee Schedule attached hereto and by this reference

incorporated within this Ordinance as Appendix A and Appendix B. As part of the **Schedule of Ambulance and Emergency Medical Services Rates** attached as Appendix A and the **Rate and Fee Schedule** attached as Appendix B, the Board adopts the current rates and fee schedule established by the Office of the State Fire Marshal (OSFM) (OAR 837, Division 130 and the State Fire Marshal's Oregon Fire Service Mobilization Plan and any applicable Conflagration Act). This model will be used, when applicable, to set the rates regarding billing of actual costs associated with Authority resource usage and may include equipment rates. The Board further directs that such rates and fees, other than penalties for late payments, shall not be imposed as a penalty, but shall be calculated to recover the reasonable estimate of the actual cost to the Authority. The Board may, from time to time, amend the Rate and Fee Schedule attached as Appendix A and Appendix B by resolution, as provided in Section 5 herein.

a. Ambulance and Emergency Medical Services Rates

Cost-based fees for emergency and non-emergency transport for residents and non-residents, and mileage will be based upon the rates in Appendix A.

b. Non-Emergency Facility Response Fees

A cost-based fee may be imposed for certain non-emergency requests for assistance from assisted living, residential care, or nursing facilities as provided in this section. If Authority staff or resources are requested by a commercial assisted living, residential care, or nursing facility to provide assistance to the facility's staff for non-emergent situations (such as physically moving a non-injured resident), the Authority may impose the fees provided in this section. In determining whether to impose such fees the Fire Chief shall, in his or her sole discretion, consider whether the response was: 1) a result of a non-emergent situation; 2) caused by or related to a lack of adequate staffing or lack of adequate facility resources necessary to meet the residents' nonemergent needs, or 3) requested by a facility who has repeatedly requested non-emergency assistance. Such fees will be based on the rates and fee schedule in Appendix B, as well as other documented actual costs of such response. Cancelled en route requests are considered billable events.

c. Fire Code Inspection and Enforcement Fees

A cost-based fee may be imposed for any fire and life safety occupancy inspections; for re-inspections for previously identified fire code violations; or for the documented actual costs of enforcing the fire code to correct previously identified violations as provided in this section. Fees assessed may include any Authority-incurred costs to obtain necessary administrative warrants, including attorney costs. Such fees will be based upon the actual cost of conducting such inspections, enforcing the code, or performing any related work and shall be calculated, if applicable, using the rates provided in Appendix B. Requests from contractors or business owners for new construction or maintenance inspections outside normal working hours may result in higher cost recovery fees due to the Authority's increased personnel costs for such requests.

d. Fire Code Permitting Fees

A fee may be imposed for submission and review of permit applications that the Fire Code authorizes. The Authority may impose an additional fee for each hour spent reviewing permit applications.

e. Facility Rental and Training Classes Fees

A cost-based fee may be imposed and set as established in Appendix B at the discretion of the Fire Chief or his or her designee. Profits realized through outside class participants will be deposited into the Authority's General Fund and be utilized to replace, repair, or enhance the Authority's capital assets involved in providing these training opportunities.

f. Events and Festivals Fees

A cost-based fee may be imposed on special events. Such events require the diversion of Authority personnel from their normal routine and obligations, requiring the Authority to pay for additional personnel to cover these events. Such fees are established in Appendix B

g. Special Amusement Area Fees

A cost-based fee will be imposed for special amusement areas, such as haunted houses, fun houses and other similar temporary installation. Such fees are established in Appendix B.

h. Nuisance Fire Alarm Fees

A cost-based fee may be imposed for responses to repetitive false (nuisance) fire alarms as provided in this section. However, no cost recovery fee shall be imposed for the 1st three false fire alarm responses to any residential or commercial occupancy during a calendar year. No cost recovery fee shall be charged if the fire alarm is a result of a fire. Cancelled enroute false alarms are billable events subject to this fee. Fees under this section will be based upon the rates in Appendix B, as well as a reasonable estimate of the actual cost of similar fire or medical alarm responses.

i. Open Burning Violation Fees

A cost-based fee may be imposed for open burning violation responses as provided in this section. Open burning violations are defined as violations of any locally adopted fire code or violations of any applicable Oregon Revised Statute or DEQ regulation. Such fees may be imposed for repeated violations, egregious or purposeful violations, or for any open burning violation during a burn ban or during high and extreme fire danger. Fees will be based upon the rates in Appendix B, as well as other documented actual costs of responding to the violation.

j. Unprotected or Inadequately Protected Area Response Fees

A cost-based fee may be imposed for responses to incidents in unprotected or inadequately protected areas outside of Authority boundaries as provided in this section. These responses may be billed on a “per hour” basis using dispatch time records to determine the commitment of apparatus and personnel, as well as rates in Appendix B. Miscellaneous supplies and services may also be invoiced and will be based upon the rates provided in Appendix B as well as scene documentation of the officer in charge.

k. Hazardous Materials Response Fees

Cost-based fees may be imposed for responses involving hazardous materials remediation and for hazardous materials-related incidents. Fees may be imposed regardless of a State Hazardous Materials Team response. If imposed, fees will only reflect the Authority’s hazardous materials-related costs. Such fees will be based on the rates and fee schedule in Appendix B, as well as other documented actual costs of such response. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

l. Utility Assistance Fees

Cost-based fees may be imposed for responses to requests from utilities for assistance. The Fire Authority responds to service calls involving utilities such as electric or cable wires down, natural gas leaks, water main leaks, etc. Cost-based fees may be imposed for these responses. Such fees will be based on the rates and fee schedule in Appendix B, as well as other documented actual costs of such response. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

m. Plan Review Fees

A fee for development and building permit plan reviews may be imposed for each plan review conducted. Such fees will be based upon the actual cost of conducting such reviews in conformance with applicable codes or performing any related work and shall be calculated, as applicable, using the rates provided in Appendix B.

4. **INVOICES; WAIVER.** The Authority shall address the invoices for fees to the responsible party or agent, which may be a registered property owner or agent; a service recipient or agent; an occupant, a driver or passenger or agent; a vehicle or plane owner or agent; an insurance company; or any person or entity requesting or receiving services. The Fire Chief, or designee, shall be responsible for determining the responsible party and for reviewing all the cost recovery invoices. The Fire Chief may, at his or her discretion, waive or amend fees assessed in compliance with this Ordinance and any applicable administrative rules.

5. **REVIEW AND AMENDMENT.** The Fire Chief may periodically present the fees or rates adopted under this Ordinance to the Board of Directors for review and possible amendment, in the Fire Chief’s sole discretion. The fees in Appendix A and Appendix B, which are adopted and approved by the Board of Directors in this Ordinance, may be amended from time to time by Board resolution, as it deems necessary to recover its actual costs for any service Lane Fire Authority provides, at a duly noticed and public Board meeting. Prior to adoption of any new fees or fee increases, the Board shall hold an opportunity for the public to comment on the

resolution per ORS 294.160.

6. RULES. The Board of Directors hereby grants to the Fire Chief the discretion to interpret and apply this Ordinance and to develop administrative rules to apply this Ordinance equitably, including the waiver of fees imposed by this Ordinance and other matters involving the interpretation and application of this Ordinance. Such administrative rules must be consistent with this Ordinance and with applicable Board policy.

7. COLLECTION PROCEDURES. Fees will be invoiced within ten (10) business days of the service delivery date. Payment is due upon receipt. If payment or reasonable payment arrangements are not made within ninety (90) days of billing, the invoice shall be considered delinquent, and the Authority will proceed with the collections as deemed appropriate by the Fire Chief. Costs of collection shall be charged to the persons responsible. Collection costs may include applicable penalties plus 5% interest on the amounts due and owing.

8. REPEAL. The Board of Directors of Lane Fire Authority hereby repeals any provisions of previous ordinances that conflict with the provisions of this Ordinance and the Fee Schedule attached as Appendix A, including Ordinance No. 07-19-22-01 in its entirety. Fees assessed for Authority costs previously incurred remain due and owing to the extent unpaid on the effective date of this Ordinance. Administrative Rules shall remain in full force and effect unless and until amended by the Fire Chief.

9. EFFECTIVE DATE: This Ordinance to establish and maintain Lane Fire Authority service fees shall take effect on the 30th day after it is adopted by the Lane Fire Authority Board of Directors.

Adopted by vote of the Lane Fire Authority Board of Directors this _____ day of _____, 2026.

Ayes: _____

Nays: _____

Presiding Officer

Title _____

ATTEST:

Secretary

Certification of Copy

I hereby certify that the foregoing ordinance is a true and correct copy of the original ordinance on file with Lane Fire Authority.

Presiding Officer

Title:

APPENDIX A Schedule of Ambulance and Emergency Medical Services Rates

a. Emergency and Non-Emergency Transport Rates

ALS 1 RESIDENT*	\$2,200.00
ALS 1 NON-RESIDENT	\$2,400.00
ALS 2 RESIDENT*	\$2,400.00
ALS 2 NON-RESIDENT	\$2,600.00
BLS EMERGENT RESIDENT*	\$2,100.00
BLS EMERGENT NON-RESIDENT	\$2,200.00
ALS 1 NON-EMERGENT RESIDENT*	\$1,800.00
ALS 1 NON-EMERGENT NON-RESIDENT	\$1,900.00
BLS NON-EMERGENT RESIDENT*	\$1,800.00
BLS NON-EMERGENT NON-RESIDENT	\$1,900.00

**This discounted rate will only apply to patients who reside within Lane Fire Authority taxing district or a district that Lane Fire Authority contracted to provide fire response...*

Fees for Mileage reflect the distance traveled (to the nearest mile, one mile minimum) from the point of patient pick-up to the point of patient destination (patient miles only).

MILEAGE..... \$45.00 per mile

b. Pre-Scheduled Non-Emergency Basic Life Support Transport Rates

RESIDENT RATE	\$600.00
NON-RESIDENT RATE	\$650.00

Fees for Mileage reflect the distance traveled (to the nearest mile, one mile minimum) from the point of patient pick-up to the point of patient destination (patient miles only).

MILEAGE..... \$45.00 per mile

c. Sit-up Patients

Patients who, because of multiple patient situations or whose condition did not require movement by stretcher, are transported sitting up in a regular seat in the medic unit will be charged at the appropriate rate stated below. If they are the only patient transported, they will be charged the full mileage charge. If other patients are being transported in the same medic unit, Sit-up patients will be charged mileage as a Multiple Patient as described below.

RESIDENT RATE.....\$1,000.00

NON-RESIDENT RATE.....\$1,100.00

MILEAGE..... \$45.00 per mile
(100% of the Regular Mileage, Unless Multiple Patient Situation Applies)

d. Aid Calls

The Aid Call rate may be used whenever patient treatment services are rendered, especially when an advanced life support intervention was administered, but the patient was not transported.

This charge may also be used for expired patients under the following conditions:

- 1) Calls where death is not certain and assessment and/or care are necessary to determine death will be handled as an "aid call." Cases of obvious death, i.e. rigor mortis, decapitation, etc., where NO evaluation or treatment is performed, will be handled as "no patients".
- 2) Use of the monitor/defibrillator, solely for the purpose of confirming death, rather than for active patient care, will not constitute a charge, however, if the monitor/defibrillator is used for resuscitation, appropriate charges will be made.

TREATMENT / NO TRANSPORT RESIDENT.....\$1,000.00

TREATMENT / NO TRANSPORT NON-RESIDENT\$1,100.00

e. Multiple Patient Situations

When a medic unit transports more than one patient from the same incident or from unrelated incidents, each patient is charged a full appropriate rate. This is in recognition that each patient receives the same care and transportation services as when only one patient is transported. However, an adjustment will be made for mileage charges. In instances where more than one patient is transported in the same medic unit, the normal mileage charge will be split among the number of patients transported, i.e. if two patients are transported, they will each be charged a full appropriate rate but will only be charged 50% of the normal mileage charge, three patients would be charge 33 1/3% of the normal mileage charge.

f. Extra Attendant

When a patient's condition warrants that an extra emergency medical technician assist the medic unit crew during transport, a fee for the extra attendant will be charged. Situations and conditions where an extra attendant charge is applicable include: an acute/critical patient, a disturbed/combative patient, or an extremely obese patient (300 pounds or more). In each case, diagnosis or documentation must indicate medical necessity.

EXTRA ATTENDANT\$85.00

g. Waiting Time

If the waiting time is extraordinarily long and constitutes an unusual circumstance, waiting time may be charged. Unusual circumstances would occur when there are medical complications requiring additional time, effort or expense. The reason for the waiting time must be documented. Waiting time is billed in thirty-minute increments. The first thirty minutes are not billed; they are included in the base rate.

WAITING TIME\$110.00 per half-hour

Appendix B Rates and Fee Schedule

Costs and Recovery.

Fees for services shall be limited to cost recovery. Methods of calculating the cost of services shall be identified and are generally based upon the average cost or specific cost of providing the service. Cost calculations will include direct costs (Apparatus, personnel, and any miscellaneous supplies and services) and indirect costs (administrative costs and overhead). Cost recovery calculation methodology for specific responses will be provided upon request.

Authority adopts the current rates and fee schedule established by the Office of the State Fire Marshal (OSFM) (OAR 837, Division 130 and the State Fire Marshal's Oregon Fire Service Mobilization Plan and any applicable Conflagration Act). This model will be used, when applicable, to set the rates regarding billing of actual costs associated with Authority resource usage and may include equipment rates.

Authority personnel costs will be billed at actual wage costs including benefits. If overtime is necessary, staffing costs will be billed at 1.5 times that employee's current wage.

Medical Standby.

Authority shall charge cost-based fees for any special events that need to have fire or EMS standbys. Such fees will be based on the applicable staff rates based upon the current Board-adopted wage scale and fee schedule/volunteer rates in the OSFM rates and fee schedule established by this Appendix B. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

All pre-arranged paid standbys are billed at an hourly rate. There is no Transport Rate or Mileage charge to the person/organization requesting the stand by. If a patient is treated and transported from the stand by event, the patient will be billed normal rates. Stand by time is charged from the time personnel first arrive at the station to prepare for the stand by, until they have arrived back at the station and have completed all duties related to the standby. An ambulance standby crew consists of two crew members with a dedicated paramedic unit. In the event of an emergency, the standby may be canceled or the paramedic unit may be recalled from the standby event without notice.

AMBULANCE STANDBY \$225.00 per hour
(2-hour minimum charge)

Patients treated and/or transported from a standby event will be charged in accordance with normal rates for services provided.

ON-SCENE COORDINATOR..... \$112.50 per hour
(50% of the Standby Rate)

If an event requires two or more medic units, an on-scene coordinator may be required.

PERSONNEL ONLY Hourly staff rates

Miscellaneous Supplies and Services.

Disposable supplies used will be billed on specific usage and cost of replacement. Cost of outside vendors or services used will be billed without markup. Other expenses directly related to the service delivery shall be charged at the actual cost.

Standardized Administrative Costs and Overhead.

\$15 per processed invoice.

\$16 per hour Response Availability Cost for incident responses.

\$50 per incident for Support Services Cost.

Assisted Living, Residential Care, and Nursing Facilities.

Responses that are invoiced will be billed on a per hour basis using staff rates and the OSFM rates and fee schedule established by this Appendix B. In addition, standardized administrative costs and overhead will be added to each invoice.

Nuisance Fire Alarm Fees.

Repetitive and false automatic fire alarm responses (more than 3 separate and preventable false fire alarms at the same reporting address in a calendar year) will be billed a **\$185** minimum fee, which includes the first 30 minutes of apparatus and staff time. Responses requiring multiple units and/or lasting longer than 30 minutes may be billed on a per hour basis using the OSFM rates and fee schedule established by this Appendix B. In addition, standardized administrative costs and overhead will be added to each invoice.

Fire Code Inspection Fees.

Fire code inspections and enforcement fees will be billed accordingly to established rates and fee schedule established by this Appendix B. In addition, standardized administrative costs and overhead will be added to each invoice. Authority will charge the following fees for fire code inspections and enforcement.

Fire Code Violation(s) and Re-Inspections Within 48 months of Original Notice (OFC108, 113.4)

1st Inspection	1st Re- inspection	2nd Re- inspection	3rd Re- inspection	4th or More Re- Inspection
\$0	\$0	\$75	\$150	\$500

Fire Code Permitting Fees

Authority may charge the applicable staff rates based upon the then current Board-adopted wage scale and fee schedule established by this Appendix B.

Driveway Inspections.....	\$ 100
Fireworks Display.....	\$ 100
Fireworks Retail.....	\$ 100
Mobile Food Truck Initial Permit Inspection	\$ 100
Annual Food Truck Permit Inspections.....	\$ 100
Daycare/Adult Care Licensing Inspections.....	\$ 125
Inspections of Tents > 700 sf, for Non-sided Canopies, > 400 sf, Sided Tents and Temporary Membrane Structures (set up for less than 180 days in a calendar year).....	\$ 100
Inspection of Events and Festivals	
1000-2000 attendees.....	\$ 150
2000+ attendees.....	\$ 300

If a commercial establishment denies entry of Authority fire code enforcement personnel for inspection purposes, an administrative warrant will be required to proceed. All staff time, trip charges, and other expenses required to obtain the inspection warrant and all subsequent fire inspections to complete the inspection process will be invoiced as cost recovery fees including invoice fees.

Plan Review Fees

Authority shall charge fees for plan reviews. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

Fire Department Water/Access review:

 Commercial.....\$ 150.00

Open Burning Violation Responses

Open burning violation responses will be billed a \$160.00 minimum fee which includes the first thirty (30) minutes of apparatus and staff time. Responses requiring multiple units, lasting longer than thirty (30) minutes or requiring additional site visits, may be billed using established hourly rates for all apparatus and staff committed. In addition, standardized administrative cost and overhead cost will be added to each invoice for response greater than the minimum fee on a per hour basis using applicable staff rates based upon the then current Board-adopted wage scale and the OSFM rates and fee schedule for volunteers established by this Appendix B. In addition, standardized administrative costs and overhead will be added to each invoice.

Response to Unprotected or Inadequately Protected Areas

Responses to unprotected areas will be billed on a per-hour basis using applicable staff rates based upon the then current Board-adopted wage scale and the OSFM rates and fee schedule for volunteers established by this Appendix B. Dispatch time logs or other tracking mechanisms will be used to determine the commitment of apparatus and personnel. Miscellaneous supplies and services, if

applicable, will be based upon scene documentation of the officer in charge. In addition, standardized administrative costs and overhead will be added to each invoice. Service charges billed to properties that are within Authority's coverage area, but which have not been added to Authority pursuant to ORS 478.140, will be increased three times. ORS 479.702(4)(b).

Facility Rental and Training Class Fees

Each request for facility rental for class attendance will require an analysis of costs related to the request pertaining to class development, instruction, disposables, and other related costs. The Training Officer will develop cost analysis for each specific class. Class costs may include depreciation of props as a portion of the fee. If outside agencies request instructor(s), fees, if applicable, will be based upon a signed contract for service.

Facility rental requests for meetings or events from the general public will require an analysis of costs related to the request for actual expenses incurred. The Fire Chief or their designee will develop a cost analysis for each specific request and provide it to the requester. Costs may include items such as ADA approved portable toilets, site coordinator staff time, increased cost of utilities, or other expenses not normally incurred by the Authority. Approval of requests are at the discretion of the Fire Chief.

Hazardous Materials Response Fees

Authority shall charge cost-based fees for responses to situations involving hazardous materials. Such fees will be based on the applicable staff rates based upon the current Board-adopted wage scale and fee schedule/volunteer rates in OSFM rates and fee schedule established by this Appendix B of the state mobilization plan, as well as other documented actual costs of such response. In addition, standard administrative costs and miscellaneous supplies and services may be billed.

Utility Assistance Fees

Authority shall charge cost-based fees for responses to assist utilities. Such fees will be based on the applicable staff rates based upon the current Board-adopted wage scale and fee schedule/volunteer rates in OSFM rates and fee schedule established by this Appendix B, as well as other documented actual costs of such response. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.